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BLaST IU #17 Safety Committee  
Record of Minutes  
November 10, 2015

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. The meeting was called to order by Mrs. Lori Tice, Chairperson, at 9:00am.

Roll Call:

Lori Tice, Senior Accountant, Chairperson	Present
Aimee Pepper, Payroll Specialist, Secretary	Present
Brian Driscoll, Director of Management Services	Absent
Diane Flexer, Administrative Assistant	Present
Deb Manley, Penn Data Liaison	Present
Deborah Wescott, Administrative Assistant	Present
Chris Johnson, Marketing/Technology Specialist	Absent

A copy of the agenda is attached.

The minutes from the October meeting were approved as submitted.

In old business, the Williamsport office has had some cracks sealed to address the smell issue in the building. This will be observed to make sure the problem has been solved.

There was no new business

There were six injured workers to discuss. Copies of the incident reports and recommendations are attached.

The next meeting will be held on December 8th at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Tice adjourned the meeting at 9:15am.

Respectfully submitted,  
Aimee Pepper, Secretary