



P.O. Box 3609
Williamsport, PA 17701
570-323-8561 Fax: 570-323-1738

www.iu17.org

33 Springbrook Drive
Canton, PA 17724
570-673-6001 Fax: 570-673-6007

BLaST IU #17 Safety Committee
Record of Minutes
January 9, 2018

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. The meeting was called to order by Mrs. Lori Tice, Chairperson, at 9:00am.

Roll Call:

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|---|---------|
| Lori Tice, Senior Accountant, Chairperson | Present |
| Aimee Pepper, Payroll Specialist, Secretary | Present |
| Brian Driscoll, Director of Management Services | Present |
| Deb Manley, Penn Data Liaison | Present |
| Audra Mazzante, Office Support | Present |
| Chris Johnson, Marketing/Technology Specialist | Present |
| Stephanie Toner, Administrative Assistant | Present |

A copy of the agenda is attached.

The minutes from the December meeting were approved as submitted.

In old business, the cage in the South office supply room is still an issue. Different options are being looked at now.

In new business, fire evacuation signs are completed for the South Academy. Room numbers to match are being printed now. The North Academy will have theirs done next. A fire drill was done at the North Academy and went as expected.

There were two injured workers. Copies of incident reports and recommendations are attached.

The next meeting will be held on February 13th at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Tice adjourned the meeting at 9:15am.

Respectfully submitted,
Aimee Pepper, Secretary