



P.O. Box 3609
Williamsport, PA 17701
570-323-8561 Fax: 570-323-1738

33 Springbrook Drive
Canton, PA 17724
570-673-6001 Fax: 570-673-6007

www.iu17.org

BLaST IU #17 Safety Committee
Record of Minutes
July 10, 2018

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. The meeting was called to order by Mrs. Lori Tice, Chairperson, at 9:00am.

Roll Call:

Lori Tice, Senior Accountant, Chairperson	Present
Aimee Pepper, Payroll Specialist, Secretary	Present
Brian Driscoll, Director of Management Services	Present
Deb Manley, Penn Data Liaison	Present
Audra Mazzante, Office Support	Present
Chris Johnson, Marketing/Technology Specialist	Present
Stephanie Toner, Administrative Assistant	Present

A copy of the agenda is attached.

The minutes from the June meeting were approved as submitted.

There was no old business to discuss.

In new business, Lori emailed everyone the link to sign up for the Annual Workplace Safety Committee Training. Choose the recertification webinar. She noted that everyone needs to have this completed by the end of August. Day 2 of our annual inservice will include safety planning and responses for each office for the office staff.

There were no injured workers.

The next meeting will be held on August 14th at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Tice adjourned the meeting at 9:15am.

Respectfully submitted,
Aimee Pepper, Secretary