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BLaST IU #17 Safety Committee
Record of Minutes
May 8, 2018

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. The meeting was called to order by Mrs. Lori Tice, Chairperson, at 9:00am.

Roll Call:

Lori Tice, Senior Accountant, Chairperson	Present
Aimee Pepper, Payroll Specialist, Secretary	Present
Brian Driscoll, Director of Management Services	Present
Deb Manley, Penn Data Liaison	Present
Audra Mazzante, Office Support	Present
Chris Johnson, Marketing/Technology Specialist	Present
Stephanie Toner, Administrative Assistant	Absent

A copy of the agenda is attached.

The minutes from the April meeting were approved as submitted.

In old business, the North Academy evacuation plan is approved and in production. There is no update on training during the in service for the support staff.

In new business, the South office has a contract with a maintenance contractor for the building. Online safety training will be done in June and the annual office walk-throughs will be performed in August.

There was one injured workers. A copy of the incident report and recommendations are attached.

The next meeting will be held on June 12th at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Tice adjourned the meeting at 9:15am.

Respectfully submitted,
Aimee Pepper, Secretary