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BLaST IU #17 Safety Committee
Record of Minutes
April 9, 2019

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. The meeting was called to order by Mrs. Lori Tice, Chairperson, at 9:00am.

Roll Call:

Lori Tice, Senior Accountant, Chairperson	Present
Aimee Pepper, Payroll Specialist, Secretary	Present
Brian Driscoll, Director of Management Services	Present
Deb Manley, Penn Data Liaison	Present
Audra Mazzante, Office Support	Present
Chris Johnson, Marketing/Technology Specialist	Present
Stephanie Toner, Administrative Assistant	Present

A copy of the agenda is attached.

The minutes from the March meeting were approved as submitted.

In old business, the South Office parking lot was seal coated and lined. There is one of area of the parking lot that looks like it is "sinking". Brian will check on this when he is at the office.

In new business, we went over the proper chair usage. Attached is a hand out of avoiding injury. Chris will attach this to our BLaST safety page.

There was one injured workers. Copies of the incident reports and recommendations are attached.

The next meeting will be held on April 9th at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Tice adjourned the meeting at 9:15am.

Respectfully submitted,
Aimee Pepper, Secretary