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BLaST IU #17 Safety Committee
Record of Minutes
March 12, 2019

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. The meeting was called to order by Mrs. Lori Tice, Chairperson, at 9:00am.

Roll Call:

Lori Tice, Senior Accountant, Chairperson	Present
Aimee Pepper, Payroll Specialist, Secretary	Present
Brian Driscoll, Director of Management Services	Present
Deb Manley, Penn Data Liaison	Absent
Audra Mazzante, Office Support	Present
Chris Johnson, Marketing/Technology Specialist	Present
Stephanie Toner, Administrative Assistant	Present

A copy of the agenda is attached.

The minutes from the February meeting were approved as submitted.

There is no old business.

In new business, the South Office parking lot is to be seal coated on April 5th. The employees will need to park next door on this day and a safe pathway established for them to walk on. According to Act 44, BLaST will need to set up a separate safety committee to address issues such as building security and threatening situations.

There were three injured workers. Copies of the incident reports and recommendations are attached.

The next meeting will be held on April 9th at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Tice adjourned the meeting at 9:15am.

Respectfully submitted,
Aimee Pepper, Secretary