

BLaST Intermediate Unit #17  
33 Springbrook Drive  
Canton, PA 17724  
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, April 17, 2019 in the BLaST Administration Office, 33 Springbrook Drive, Canton, Pennsylvania. This meeting was conducted via video-conferencing between the I.U. #17 Office, Canton, Pennsylvania and Sullivan Room, I.U. #17 Office, Williamsport, Pennsylvania. The meeting was called to order by Lori Baer, President, at 7:00 p.m. The Board immediately went into Executive Session and then reconvened at 8:06 p.m.

Roll Call:

Lori Baer, President (W)	Present
Julie Preston, Vice President	Absent
J. Wilson Ferguson, Treasurer (C)	Present
Debra Agnew (C)	Present
Sean Bartlett (C)	Present
Doug Eberlin (C)	Present
Erica Hubler	Absent
Christina Kiessling	Absent
Dan Martin	Absent
Scott McLean (W)	Present
Nathan Miller	Absent
Peggi Munkittrick	Absent
Neal Palmer (C)	Present
Dana Pick (W)	Present
Larue Reese (C)	Present
William S. Ruffing (W)	Present
Lonnie Stethers (C)	Present
Kelley Wasson	Absent
Annette Zern (C)	Present

Attendance Location Key: C – Canton; W – Williamsport

Others present were: Booke Beiter, Zach Diehl, Brian Driscoll, Timothy Hanner, Ardis Mason, Mark Nevill, Jon Paulhamus, Sebastian Peipher, Maria Pierce, Cheryl Starr, Christina Steinbacher-Reed, Dana Vermilya, Amy Wolfhope-Briggs, Tracy Wright and Crystal Yoder.

A copy of the agenda is attached as Pages 2412-1 through 2412-10.

**2B. Acceptance of Resignations, IU 17 Board Members.**

Mr. Bartlett moved and Mr. Eberlin seconded to accept the resignation of Ms. Erica Hubler from the IU 17 Board of Directors effective April 17, 2019. The motion passed with unanimous affirmative vote.

**4. Minutes.**

Mr. Stethers moved and Mr. Palmer seconded to approve the minutes of the meeting held on March 20, 2019 as presented. The motion passed with unanimous affirmative vote.

Ms. Agnew moved and Mr. Palmer seconded to approve the following:

**4. Finance.**

**A. Approval of Bills**

Bills for the months of March 2019, for General Operations, Special Education, and Capital Project Fund totally \$1,745,188.59 are attached as pages 2413-1 through 2413-10.

**B. Programs and Services Budget for Fiscal Year 2018-2019**

The proposed 2019-2020 General Operations Budget was approved by the BLaST Intermediate Unit 17 Board at the January 16, 2019 meeting. The budget will be acted upon by each component school district board prior to April 17, 2019. A tabulation of votes as of April 17, 2019 is attached as pages 2413-11 and 2413-12.

The Intermediate Unit auditors and administration recommend that the Intermediate Unit Board adopt the proposed 2019-2020 General Operations Budget (\$2,865,582), contingent upon approval of at least a majority of component districts and at least a majority of the proportionate votes of all school directors.

The motion passed with unanimous affirmative vote.

Mr. Palmer moved and Mr. Eberlin seconded to approve the following:

**6A. Personnel, Resignations.**

1. **Rob McKenzie**, Instructional Technology Specialist, resignation effective April 4, 2019.
2. **Diane Haas**, Teacher, retirement effective June 12, 2019 or last day of school.
3. **Jeremy Deitrick**, Teacher, resignation effective February 26, 2019.
4. **Scott Moll**, Director of Technology, resignation effective April 2, 2019.

The motion passed with unanimous affirmative vote.

Ms. Pick moved and Mr. Eberlin seconded to approve the following:

Ms. Pick moved and Mr. Eberlin seconded to approve the following:

**7A. Personnel, Establishment of New Positions, New Programs, and/or Program**

**Revisions.**

**1. Establishment of New Position - Workforce Development and Consortia Specialist**

The administration recommends that the Board approve the establishment of a new position, Workforce Development and Consortia Specialist. Description is attached as pages 2414-1 and 2414-2.

**2. Establishment of New Position - Autistic Support Teacher**

Due to requests from School Districts to establish an Autistic Support classroom, the administration recommends that the Board approve the establishment of a full-time Autistic Support Teacher position to provide the services requested.

**3. Establishment of New Position - Behavioral Health Coordinator- South Academy Program**

The administration recommends that the Board approve the establishment of a new position, Behavioral Health Coordinator- South Academy Program. Description is attached as pages 2414-3 through 2413-5.

**4. Establishment of New Position - Treatment Team Leader**

The administration recommends that the Board approve the establishment of a new position, Treatment Team Leader.

**5. Establishment of New Position - Special Education Teacher**

The administration recommends that the Board approve the establishment of a new position, Special Education Teacher.

**7B. Personnel, Employments.**

**1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:**

- A. Christopher Carithers, Autistic Support Teacher, effective August 5, 2019. Salary – 2019-2020 Teachers’ Salary Schedule when adopted; 2018-2019- Step 12, Masters - \$67,500; districts’ contracts, prorated to the actual number of days worked. Professional Employee’s contract. To fill new position created by the Board. This employment is contingent upon receipt of current clearances.**

- B. **Julia Edler**, full-time Life Skills Support Teacher, effective August 5, 2019. Salary – 2019-2020 Teachers’ Salary Schedule when adopted; 2018-2019- Step 15, Masters - \$73,504; districts’ contracts, prorated to the actual number of days worked. Professional Employee’s contract. To fill vacancy created by the transfer of Lesa Davies. This employment is contingent upon receipt of current clearances.
- C. **Raymond Schroeder**, School Psychologist, effective August 5, 2019. Salary – 2019-2020 Teachers’ Salary Schedule when adopted; 2018-2019-Step 1, Master’s - \$50,524; districts’ contracts. Temporary Professional Employee’s Contract. To fill vacancy created by the resignation of Sarah Lehman. This employment is contingent upon receipt of current clearances.
- D. **Paige Nowacoski**, Speech Therapist, effective May 15, 2019. Salary – 2019-2020 Teachers’ Salary Schedule when adopted; 2018-2019-Step 1, Master’s - \$50,524; districts’ contracts. Temporary Professional Employee’s Contract. To fill vacancy created by Christine Meckbach. This employment is contingent upon receipt of current clearances.
- E. **Danielle Berninger**, Teacher of the Deaf and Hard of Hearing, effective August 5, 2019. Salary – 2019-2020 Teachers’ Salary Schedule when adopted; 2018-2019-Step 4, Master’s - \$54,898; districts’ contracts. Temporary Professional Employee’s Contract. To fill vacancy created by Lori Beinlich. This employment is contingent upon receipt of current clearances.

2. The administration recommends the employment of the following personnel:

- A. **Julie Caringi**, Treatment Team Leader, effective August 5, 2019. Salary – \$57,500; districts’ contracts, prorated to the actual number of days worked. To fill vacancy created by new position. This employment is contingent upon receipt of current clearances.
- B. **Carter Alexander**, Programmer, effective May 20, 2019. Salary – \$35,000; General Operations Budget, prorated to the actual number of days worked. To fill vacancy created by the resignation of Corey Smith. This employment is contingent upon receipt of current clearances.

7D. **Personnel, Substitute Teachers and Substitute Teacher Aides.**

- 1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2018-2019 school term, attached as page 2415-1.
- 2. The administration recommends approval of the list of Mission One employees for the 2018-2019 school term, attached as page 2415-2.

3. The administration recommends approval of the list of eligible OVR students enclosed. They will be paid a stipend of \$10.35 per hour for a maximum of 90 total hours during the 2018-2019 school year.

**7E. Personnel, Request for Internship/Observations.**

1. The administration requests that the Board approve Katie Wert, an Instructional Technology student at Wilkes University, to complete an internship, effective May 1, 2019 through August 31, 2019. She will be under the total direction of one of the IU's fully certified professionals. This internship is contingent upon receipt of current clearances.

**7F. Personnel, Change of Work Year.**

1. **Ms. Megan Millard**

Due to additional job responsibilities, the administration recommends that the Board approve a change of work year for Ms. Megan Millard from 190 days per year to 210 days per year. Salary will be adjusted to \$26,460.

**7G. Personnel, Change of Work Assignment.**

1. **Ms. Becky Eick - Homebound Instruction**

Due to a request for homebound instruction, the administration recommends that the Board approve Ms. Becky Eick, 3 hours of service a week, effective March 26, 2019; terminating no later than June 14, 2019 at the approved rate of \$23.18 per hour.

2. **Ms. Audra Mazzante – Technology, Administrative Assistant**

Due to an internal transfer from Technology, Administrative Assistant to Workforce Development & Consortia Specialist, the administration recommends that the board approve a change in salary for Ms. Audra Mazzante from \$30,750 to \$50,000, effective April 22, 2019.

**7H. Personnel, Salary Adjustments.**

1. **Ms. Brooke Beiter – Director of Educational Planning**

Due to additional responsibilities the administration recommends that the Board approve a salary adjustment for Brooke Beiter, Director of Educational Planning, from \$80,000 to \$87,800, effective April 22, 2019.

The motion passed with unanimous affirmative vote.

Mr. Stethers moved and Mr. Palmer seconded to approve the following:

**8. Items Requiring Routine Formal Action by the Board.**

**A. Approved Field Trips**

The Executive Director would like to inform the Board that the list of Field Trips, attached as page 2417-1, has been approved for the current school year.

The motion passed with unanimous affirmative vote.

Mr. Bartlett moved and Ms. Agnew seconded to approve the following:

**B. First Reading – Revised Policy 806**

Policy for first reading is attached as pages 2417-2 through 2417-9.  
Policy 806 Child Abuse.

The motion passed with unanimous affirmative vote.

Ms. Agnew moved and Mr. Palmer seconded to approve the following:

**C. Transportation Drivers**

The administration recommends that the Board approve the updated 2018-2019 drivers to transport eligible preschool children to specialized programs, attached as page 2417-10.

**D. Transportation Contractors**

The administration recommends that the Board approve the 2019-2022 contractors to transport eligible preschool children to specialized programs, attached as page 2417-11.

The motion passed with unanimous affirmative vote.

Mr. Eberlin moved and Ms. Agnew seconded to approve the following:

**E. Consideration of Salaries, Wages, and Fringe Benefits for Special Education Paraprofessionals, Support Staff, Technology Staff, and Other Employees for 2019-2020**

The Board authorizes pooled salary increases of 2% for the following classifications of employees for 2019-2020: Aides/Job Coaches, Business/Support Staff, Technology Staff, Interpreters/Social Workers, and Grants/Wellness Staff.

**F. Consideration of Rates – Per Diem and Hourly Employees for 2019-2020**

The Board authorizes 2019-2020 daily/hourly rates for BLAST IU 17 paid employees, with an increase of 2%.

**G. Consideration of Salaries, Wages, and Fringe Benefits for PaTTAN Employees for 2019-2020**

The Board authorizes 2019-2020 pooled salary increases of 2% for employees of the PaTTAN program, Harrisburg.

The motion passed with unanimous affirmative vote.

Mr. Stethers moved and Mr. Palmer seconded to approve the following:

**H. Contract for Services – Scott Mato**

The administration recommends that the Board approve a contract with Scott Mato, to provide New Federal Program Coordinator Trainings beginning August 1, 2109 through July 31, 2020, at a rate of \$350 per day, for up to 9 days: Total Cost of Services not to exceed \$3,150.

**I. Revised 2018-2019 Yearly Calendar- Lycoming Day Treatment**

At the September 19, 2018 meeting, the Board approved the revised 2018-2019 yearly calendar for Lycoming Day Treatment.

The administration recommends that the Board approve the second revision of the 2018-2019 yearly calendar for Lycoming Day Treatment, attached as page 2418-1.

**J. Revised 2018-2019 Yearly Calendar- Academy for Integrated Studies- South**

At the September 19, 2018 meeting, the Board approved the 2018-2019 revised yearly calendar for the IU 17 Academy for Integrated Studies- South.

The administration recommends that the Board approve the second revision of the 2018-2019 yearly calendar for the IU 17 Academy for Integrated Studies- South, attached as page 2418-2.

The motion passed with unanimous affirmative vote.

The record of investments dated March 31, 2019 was presented as follows: Year-to-Date Earnings on Investments is \$128,124.50(2.47% Cash Management Account), First Citizens Community Bank, Canton; and Year-to-Date Earnings on Project Fund is \$20,177.43 (2.47% Capital Fund Account), First Citizens Community Bank, Canton.

Ms. Briggs provided an update on the Student Services Department.

An update on the Educational Planning Department was presented by Ms. Beiter.

Dr. Steinbcher-Reed gave the directors her report that included updates from Harrisburg.

At 8:35 p.m., Ms. Zern moved and Ms. Agnew seconded to adjourn the meeting. All were in favor.

Respectfully Submitted,

Brian Driscoll  
Board Secretary