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BLaST IU #17 Safety Committee
Record of Minutes
March 10, 2020

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. The meeting was called to order by Mrs. Lori Tice, Chairperson, at 9:00am.

Roll Call:

Lori Tice, Senior Accountant, Chairperson	Present
Aimee Pepper, Payroll Specialist, Secretary	Present
Brian Driscoll, Director of Management Services	Present
Deb Manley, Penn Data Liaison	Present
Chris Johnson, Marketing/Technology Specialist	Present
Stephanie Toner, Administrative Assistant	Present
Renee Peluso, Technology Administrative Assistant	Present

A copy of the agenda is attached.

The minutes from the February meeting were approved as submitted.

In old business, the South office does not have a definitive date as of yet for the curb. It is to be scheduled between mid-June and early August.

In new business, BLaST IU 17 does have a Pandemic Action Plan. This plan also covers any other illnesses that could arise to eradicate any feelings of panic. Information and links to many resources regarding COVID-19 were also added to the IU webpage for the convenience and availability of the employees. In the South office, a crane was brought in to install an air conditioner on the roof. There is concern of the asphalt cracking in the location of the crane. Chris will take some pictures and send to Brian for evaluation. The North office parking lot has some large cracks appearing. Brian will evaluate this also.

There were three injured workers. Copies of the incident reports and recommendations are attached.

The next meeting will be held on April 14th at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Tice adjourned the meeting at 9:15am.

Respectfully submitted,
Aimee Pepper, Secretary