

BLaST Intermediate Unit #17  
33 Springbrook Drive  
Canton, PA 17724  
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, May 20, 2020 virtually via video-conferencing. The meeting was called to order by Lori Baer, President, at 7:00 p.m.

Roll Call:

Lori Baer, President	Present
Julie Preston, Vice President	Present
Lonnie Stethers, Treasurer	Present
Debra Agnew	Present
Doug Eberlin	Absent
Teresa Edsell	Present
Scott Johnson	Present
Christina Kiessling	Present
Dan Martin	Absent
Lisa McClintock	Present
Nathan Miller	Present
Peggi Munkittrick	Present
Neal Palmer	Absent
Nancy Petrosky	Present
Dana Pick	Present
William S. Ruffing	Present
Barbara Shull	Present
Hal Stockdill	Present
Wellsboro	Vacated

Others present were: Brooke Beiter, Brian Driscoll, Amy Fessler, Tim Hanner, Fred Holland, Amy Martell, Jon Paulhamus, Cheryl Starr, Christina Steinbacher-Reed, Dana Vermilya, and Amy Wolfhope-Briggs.

A copy of the agenda is attached as Pages 2486-1 through 2486-11.

Mr. Miller made an omnibus motion to approve agenda items 4 through 8. Ms. Preston seconded and all were in favor.

#### **4. Minutes.**

Minutes of the meeting held April 15, 2020 are presented. The administration recommends that these minutes be approved as presented or as amended by the Board.

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**5. Finance.****A. Approval of Bills**

Bills for the month of April 2020, for General Operations, Special Education, and Capital Project Fund totaling \$2,957,921.42 are attached as Pages 2487-1 through 2487-6.

The administration recommends approval of the bills as presented.

**B. 2020-2021 Budgets**

The administration recommends that the Board approve the 2020-2021 budgets. They are attached as pages 2487-7 through 2487-43.

**6. Personnel, Resignations.**

1. **Paige Nowacoski**, Speech Therapist, resignation effective August 14, 2020

**7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.****1. Establishment of New Position - Early Intervention Speech Therapist**

The administration recommends that the Board authorize the establishment of a new position, Early Intervention Speech Therapist.

**7B. Personnel, Employments.**

1. The administration recommends the employment of the following personnel:

**A. Gabriella Regalbuto**, Speech Therapist, effective July 1, 2020. Salary – \$51,793; Masters Step 1; 190 days, Funds to support this position are available from the Early Intervention budget. To fill the new position created by the board at the May 20, 2020 meeting. This employment is contingent upon receipt of current clearances.

**B.** At the March 18, 2020 Board meeting the Board approved the employment of **Tiffany Newton**, Speech Therapist, effective July 1, 2020. Salary – Masters- \$51,793; Early Intervention budget and district contracts, 190 days, prorated to the actual number of days worked. To fill the new position created at the March 18, 2020 Board meeting.

Due to the current pandemic situation Tiffany is not able to complete all requirements for certification. The administration requests that the Board approve

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the employment of Tiffany Newton upon completion of requirements and certification.

- C. At the March 18, 2020 Board meeting the Board approved the employment of **Lindsey Johnson**, Speech Therapist, effective July 1, 2020. Salary - Masters - \$51,793; Early Intervention budget, prorated to the actual number of days worked. To fill the vacancy created by the retirement of Rebecca Bonnell.

Due to the current pandemic situation Lindsey is not able to complete all requirements for certification. The administration requests that the Board approve the employment of Lindsey Johnson upon completion of requirements and certification.

#### 7C. **Personnel, Change of Work Assignment.**

##### 1. **Ms. Danielle Egly - Teacher of the Deaf and Hard of Hearing**

The administration recommends that the Board authorize a reduction of work year for Ms. Danielle Egly from five days per week to four days per week, at her 2019-2020 per diem rate.

#### 8. **Items Requiring Routine Formal Action by the Board.**

##### A. **Second Reading of New Policies**

**Policy 617** Petty Cash  
**Policy 619** Intermediate Unit Audit  
**Policy 622** GASB Statement 34  
**Policy 626** Federal Fiscal Compliance

##### B. **First Reading of Student Policies**

Policies for first reading are attached.

**Policy 203** Immunizations and Communicable Diseases Pages 2488-1 through 2488-4

**Policy 203.1** HIV Infection Pages 2488-5 through 2488-8

**Policy 203.2** Handling Body Fluids Pages 2488-9 through 2488-12

**Policy 209** Health Services/Medical Records Pages 2488-13 and 2488-14

**Policy 209.1** Food Allergy Management Pages 2488-15 through 2488-19

**Policy 210** Medications Pages 2488-20 through 2488-25

**Policy 227** Controlled Substances/Paraphernalia Pages 2488-26 through 2488-29

**Policy 234** Pregnant/Married Students Page 2488-30

**C. OPEB Participation- OPEB Trust**

The administration recommends that the Board approve contributions to the Pennsylvania OPEB Trust as noted on the Participation Agreement. A copy is attached as Page 2489-1.

**D. Appointment of Solicitor - Mr. Fred Holland**

The administration recommends that the Board approve the appointment of Mr. Fred Holland, as BLaST IU 17 solicitor, for 2020-2021 at the rate of \$150 per hour.

**E. Appointment of Solicitor - McNeese, Wallace, & Nurick, LLC**

The administration recommends that the Board approve the appointment of McNeese, Wallace, and Nurick, LLC, as BLaST IU 17 solicitor, for 2020-2021 at the rate of \$385 per hour.

**F. Appointment of Solicitor– Levin Legal Group**

The administration recommends that the Board approve the appointment of Levin Legal Group, as BLaST IU 17 solicitor, for 2020-2021 at the rate of \$200 per hour.

**G. 2019-2020 Calendar Revision**

The administration recommends that the Board approve the revised 2019-2020 yearly calendar for the following programs: Early Intervention, Lycoming Day Treatment, Academy for Integrated Studies - South, Academy for Integrated Studies - North, LaSaQuik, Beacon Light, BSI Partial Hospitalization Program, and Clear Vision. The revised calendars are attached as Pages 2489-1 through 2489-8.

**H. 2020-2021 Yearly Calendar**

The administration recommends that the Board approve the 2020-2021 yearly calendar for the following programs: Early Intervention, Lycoming Day Treatment, Academy for Integrated Studies - South, Academy for Integrated Studies - North, LaSaQuik, Clearvision, Beacon Light, BSI Partial Hospitalization Program, and Clear Vision. The calendars are attached as Pages 2489-9 through 2489-16.

**J. Contract for Services – Pivot Physical Therapy of Pennsylvania**

The administration recommends that the Board approve a contract with Pivot Physical Therapy of Pennsylvania, to provide physical therapy services to eligible

school aged students in Bradford County, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$120,000.

**K. Contract for Services – UPMC Susquehanna**

The administration recommends that the Board approve a contract with UPMC Susquehanna, to provide physical therapy services to eligible school aged students in Lycoming County, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$75,000.

**L. Contract for Services – UPMC Wellsboro**

The administration recommends that the Board approve a contract with UPMC Wellsboro, to provide physical therapy services to eligible school aged students in Tioga County, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$75,000.

**M. Contract for Services – UPMC Susquehanna**

The administration recommends that the Board approve a contract with UPMC Susquehanna, to provide physical therapy services to eligible early intervention students in Lycoming County, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$145,000.

**N. Contract for Services – UPMC Wellsboro**

The administration recommends that the Board approve a contract with UPMC Wellsboro, to provide physical therapy services to eligible early intervention students in Tioga County, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$75,000.

**O. Contract for Services – Just 4 Kids**

The administration recommends that the Board approve a contract with Just 4 Kids, to provide occupational therapy services to eligible school aged students in Bradford County, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$45,000.

**P. Contract for Services – Just 4 Kids**

The administration recommends that the Board approve a contract with Just 4 Kids, to provide occupational therapy services to eligible early intervention students in Bradford County, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$150,000.

**Q. Contract for Services – Therapy Source**

The administration recommends that the Board approve a contract with Therapy Source, to provide occupational therapy services to eligible early intervention students, effective July 1, 2020 through June 30, 2021. Total cost not to exceed \$52,000.

**R. Contract for Services – Little Stars ABA Therapy & Counseling Center, LLC**

The administration recommends that the Board approve a contract with Little Stars ABA Therapy & Counseling Center, LLC to provide FBA with individualized follow up to eligible school aged students in Bradford County, effective July 1, 2020 through June 30, 2021. At a rate of \$100/hour.

**S. Electronic Signature Resolution**

The administration recommends that the Board approve a resolution authorizing the Executive Director to electronically sign contracts, agreements, grants, and/or licenses with the Pennsylvania Department of Education.

**T. Contract for Services - Edulink**

The administration recommends that the Board authorize a contract with Edulink for the use of COMPLY compliance software at the annual rate of \$6,083.

**9. Administrative Reports.**

**A. Report of Investments**

The record of investments dated April 30, 2020 is presented as follows:

Year-to-Date Earnings on Investments is \$114,008.65 (1.13% Cash Management Account), First Citizens National Bank, Canton.

Year-to-Date Earnings on Project Fund is \$20,297.56 (1.13% Capital Fund Account), First Citizens National Bank, Canton.

The following reports were given:

**B. Special Education Update – A. Briggs**

**C. Educational Planning Update – B. Beiter**

**D. Technology Update - J. Paulhamus**

**E. Executive Director Update – Dr. Steinbacher-Reed**

At 7:36 p.m. Ms. Agnew moved to adjourn the meeting, Ms. Munkittrick seconded the motion and all were in favor. Following the meeting, the Board went into executive session from 7:36 p.m. to 8:19 p.m.

Respectfully Submitted,

Brian Driscoll  
Board Secretary