

BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, July 29, 2020 virtually via video-conferencing. The meeting was called to order by Lori Baer, President, at 7:01 p.m.

Roll Call:

Lori Baer, President	Present
Julie Preston, Vice President	Present
Debra Agnew, Treasurer	Present
Doug Eberlin	Absent
Teresa Edsell	Present
Scott Johnson	Present
Christina Kiessling	Absent
Dan Martin	Present
Lisa McClintock	Present
Nathan Miller	Present
Peggi Munkittrick	Present
Neal Palmer	Absent
Nancy Petrosky	Present
Dana Pick	Present
William S. Ruffing	Absent
Barbara Shull	Present
Hal Stockdill	Present
Athens	Vacant
Wellsboro	Vacated

Others present were: Brooke Beiter, Dan Coran, Jen Cronin, Tim Hanner, Fred Holland, Robin Holmes, Amy Martell, Ardis Mason, Sara McNett, Jon Paulhamus, Maria Pierce, Andra Sauers, Angela Sees, Cheryl Starr, Christina Steinbacher-Reed, Dana Vermilya, Rebecca Walters, and Tracy Wright.

A copy of the agenda is attached as Pages 2499-1 through 2499-6.

Mr. Miller moved and Mr. Stockdill seconded the approve the following:

2B. Acknowledge Officer Vacancy

1. Board Secretary

Due to a transfer, Brian Driscoll will be stepping down as Board Secretary. The administration recommends that the Board approve Sara McNett to be Board Secretary until official elections are held in August 2020.

The motion passed with unanimous affirmative vote.

Mr. Miller moved and Ms. Pick seconded to approve the following:

8. Items Requiring Routine Formal Action by the Board.

A. Health and Safety Plan

The administration recommends that the Board approve the BLaST Intermediate Unit 17 Health and Safety Plan effective August 3, 2020, attached as Page 2500-1 through 2500-24.

Roll Call:

Ayes: Lori Baer, Julie Preston, Debra Agnew, Teresa Edsell, Scott Johnson, Dan Martin, Lisa McClintock, Nathan Miller, Margaret Munkittrick, Nancy Petrosky, Dana Pick, Barbara Shull, Hal Stockdill

Nays: None. The motion carried.

Ms. Preston moved and Mr. Stockdill seconded to approve the following:

B. Emergency Instructional Time Provisional Resolution

The administration recommends that the Board approve to complete and remit the Emergency Instructional Time Template in accordance with Section 520.1 of the school code. Once approved by the department of Education, grant permission for the administration to implement temporary provisions for the 2020-2021 school year, attached as Pages 2500-25 and 2500-26.

C. Flexible Instructional Days (FIDs)

The administration recommends that the Board approve the completed FIDs application to the Pennsylvania Department of Education. Once approved by the Pennsylvania Department of Education, the administration recommends the Board grant permission for the administration to execute the FIDs program as submitted for the 2020-2021, 2021-2022, and 2022-2023 school years in accordance with Act 64, attached as Pages 2500-27 and 2500-28.

D. Interim Resolution

The administration recommends that the Board approve the Interim Resolution addressing the Title IX requirements as listed below:

1. Effective August 14, 2020, and until the School Board adopts a comprehensive Policy, the Intermediate Unit shall comply with and implement all requirements to the Title IX regulations;
2. Any existing policies or practices that are inconsistent with or in violation of any of the requirements, terms or conditions of the Title IX regulations are hereby superseded effective August 14, 2020;

3. The Executive Director hereby has the following power and authority regarding Title IX:

- a. To designate one or more Title IX Coordinators;
- b. To designate one or more investigators under Title IX;
- c. To designate an initial decision maker(s) and an appeal decision maker(s) under Title IX;
- d. To designate a facilitator;
- e. To establish supportive measures as required by Title IX;
- f. To make arrangements for and provide required training;
- g. To amend the Student Code of Conduct as required by Title IX;
- h. To adopt and/or amend the Employee Code of Conduct as required by Title IX;
- i. To ensure that all notices are provided;
- j. To ensure that all postings to the website are posted; and
- k. To adopt Administrative Regulations that will ensure compliance with Title IX.

Roll Call:

Ayes: Lori Baer, Julie Preston, Debra Agnew, Teresa Edsell, Scott Johnson, Dan Martin, Lisa McClintock, Nathan Miller, Margaret Munkittrick, Nancy Petrosky, Dana Pick, Barbara Shull, Hal Stockdill

Nays: None. The motion carried.

Mr. Miller made an omnibus motion to approve the remaining items in 4, 5, 6, 7 and 8. Ms. Preston seconded and all were in favor.

4. Minutes.

Minutes of the meeting held June 17, 2020 are presented. The administration recommends that these minutes be approved as presented or as amended by the Board.

5. Finance.

A. Approval of Bills

Bills for the Fiscal Year End 2020, for General Operations, and Special Education, totaling \$1,699,531.13, attached as Page 2501-1 through 2501-4

6. Personnel, Resignations.

1. **Shawn Baker**, Information Technology Specialist, resignation effective July 10, 2020
2. **Jeremy Black**, Information Technology Specialist, resignation effective

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3. **Christopher Johnson**, Marketing/Technology Assistant, resignation effective July 17, 2020
- 7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.**
1. **Establishment of New Position**

The administration recommends that the Board authorize the establishment of a new position, Speech Therapist.
- 7B. Personnel, Employments.**
1. **Cassidy Bellows**, Speech Therapist, effective August 3, 2020 to fill new position. Master Step 1 Salary – \$51,793, temporary professional contract. This employment is contingent upon receipt of current clearances.
- 7C. Personnel, Change of Work Assignment.**
1. The administration recommends approval of Lauren Caputo to be added to the list of Mission One employees for the 2020 ESY programs.
- 8. Items Requiring Routine Formal Action by the Board.**
- E. Contract for Services - Infinitec**

The administration recommends that the Board approve an agreement with Infinitec to provide web-based training resources and assistive technology resources, effective July 1, 2020 through June 30, 2021. Total not to exceed \$9,999.
 - F. Contract for Services - Schoology**

The administration recommends that the Board approve an agreement with Schoology for services in connection with Schoology’s web-based learning management system, effective July 1, 2020 through June 30, 2023. Total not to exceed \$11,142.69 over 3 years.
 - G. Contract for Services - Blackboard**

The administration recommends that the Board approve an agreement with Blackboard for software services that include connection, implementation and training, effective July 1, 2020 through June 30, 2021. Cost not to exceed \$1,900.
 - H. Contract for Services - Bryan Miller**

The administration recommends that the Board approve an agreement with

Bryan Miller for American Sign Language services to be used in an early
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intervention evaluation, effective July 1, 2020 through June 30, 2021. Cost not to exceed \$2,500.

I. First Reading of New Policy

Policy for first reading is attached as Page 2503-1 and 2502-2.
Policy 800 Electronic Records/Signatures

10. Administrative Reports.

A. Report of Investments

The record of investments dated June 30, 2020 is presented as follows:

Year-to-Date Earnings on Investments is \$127,525.49 (1.00% Cash Management Account), First Citizens National Bank, Canton.

Year-to-Date Earnings on Project Fund is \$22,427.67 (1.00% Capital Fund Account), First Citizens National Bank, Canton.

B. Executive Director Update – Dr. Steinbacher-Reed

11. Other Issues Raised by the Board and/or Staff.

Mr. Miller made a motion to authorize the next four board meetings to take place virtually, to finish out calendar year 2020. Ms. Preston seconded the motion and all were in favor.

At 7:49 p.m., Mr. Stockdill moved and Ms. Petrosky seconded to adjourn the meeting. All were in favor.

Respectfully Submitted,

Sara McNett
Board Secretary