

BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, October 21, 2020 virtually via video-conferencing. The meeting was called to order by Lori Baer, President, at 7:00 p.m.

Roll Call:

Lori Baer, President	Present
Julie Preston, Vice President	Present
Debra Agnew, Treasurer	Present
Devin Brown	Present
Doug Eberlin	Absent
Scott Johnson	Absent
Christina Kiessling	Absent
Dan Martin	Absent
Lisa McClintock	Present
Nathan Miller	Present
Kathy Jo Minnick	Absent
Peggi Munkittrick	Present
Neal Palmer	Present
Nancy Petrosky	Present
Dana Pick	Present
William S. Ruffing	Present
Barbara Shull	Present
Hal Stockdill	Present
Wellsboro	Vacated

Others present were: Brooke Beiter, Tom Burkhart, Jennifer Cronin, Robin Holmes, Amy Martell, Ardis Mason, Sara McNett, Jon Paulhamus, Maria Pierce, Angie Sees, Cheryl Starr, Christina Steinbacher-Reed, Dana Vermilya, Rebecca Walters, Amy Wolfhope- Briggs, and Tracy Wright.

A copy of the agenda is attached as Pages 2517-1 through 2517-8.

Mr. Miller moved and Mr. Palmer seconded to approve the following:

2B. Appointment, IU 17 Board Members.

1. Mr. Devin Brown - Northeast Bradford School District

The Northeast Bradford School District has taken formal action, in accord with Act 316 of 1982, to recommend that Mr. Devin Brown be appointed to a position on the BLaST Board to fill the open position. It would be appropriate for the Board to appoint Mr. Devin Brown, effective October 21, 2020, until the time of next election (January 20, 2021 – June 30, 2021), in accordance with Act 30 of

1982. The term of the Northeast Bradford School District representative expires June 30, 2022.

The motion passed with unanimous affirmative vote.

Ms. Preston made an omnibus motion to approve the agenda items in 4, 5, 6, 7, and 8. Mr. Stockdill seconded and all were in favor.

4. Minutes.

Minutes of the meeting held September 16, 2020 are presented. The administration recommends that these minutes be approved as presented or as amended by the Board.

5. Finance.

A. Approval of Bills

Bills for the month of September 2020, for General Operations, Special Education, and Capital Project Fund are attached as Pages 2518-1 through 2518-9.

6A. Personnel, Resignations.

1. **Denielle Watson**, Speech Therapist, resignation effective December 11, 2020.

7C. Personnel, Change of Work Assignment.

1. Ms. Julie Caringi - Social Worker

Due to a district request, the administration recommends that the Board authorize a change of assignment for Ms. Julie Caringi from social worker at South Academy to district contracted social worker and approve a change in days from 190 to 192, effective October 5, 2020, at the approved salary of \$62,000.

2. Timothy Confer - Assistant Director of Technology

The administration recommends that the Board authorize an internal transfer for Timothy Confer to fill the opening of Assistant Director of Technology with a salary adjustment to \$70,000, effective October 22, 2020. Employment in accordance with Board policy as adopted in the 2020-2023 Administrative Compensation Plan.

7D. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2020-2021 school term, attached as Page 2518-10.

2. The administration recommends approval of the list of Mission One employees for the 2020-2021 school term, attached as Page 2518-11.

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8. **Items Requiring Routine Formal Action by the Board.**

A. **Final Budgets 2019-2020**

The administration recommends that the Board approve the Final Budgets and Transfers/Supplements for the 2019-2020 school year.

B. **Contract for Services – Ellie’s Cleaning**

The administration recommends that the Board authorize a contract with Ellie’s Cleaning to provide cleaning services at the North Academy for the 2020-2021 school year, at a rate of \$2700 per month.

C. **Contract for Services – Ellie’s Cleaning**

The administration recommends that the Board authorize a contract with Ellie’s Cleaning to provide cleaning services for the BLaST IU 17 Canton office, effective October 21, 2020 through June 30, 2021 at a rate of \$1,430 per month.

D. **Contract for Services – Maxworks/Hope**

The administration recommends that the Board authorize a contract with Maxworks/Hope to provide cleaning services at the South Academy for effective for the 2020-2021 school year, at a rate of \$4,400 per month.

E. **Contract for Services – Maxworks/Hope**

The administration recommends that the Board authorize a contract with Maxworks/Hope to provide cleaning services at the BLaST IU 17 Williamsport office for effective October 21, 2020 through June 30, 2021 at a rate of \$1,400 per month.

F. **First and Second Reading of New Policies**

Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students, attached as Pages 2519-1 through 2519-8.

Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff, attached as Pages 2519-9 through 2519-15

Policy 314 Physical Examination, attached as Pages 2519-16 and 2519-17.

Policy 318 Attendance and Tardiness, attached as Page 2519-18.

~~Policy 334 Sick Leave~~ Voted to remove.

Policy 803 Intermediate Unit Calendar, attached as Pages 2519-19 and 2519-20.

G. **Rescindment of Policy 348**

The administration recommends that the Board rescind Policy 348, relating to

unlawful harassment against employees. It has been merged into Policy 104 Nondiscrimination in Employment Practices.

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H. Contract for Services – Facilities Manager

The administration recommends that the Board approve a contract with Peter Loudenslager for facilities management at a rate of \$30/hour for up to 10 hours/week. If the IU exceeds the monthly retainer hours, the rate will increase to \$45/hr, effective July 1, 2020 through June 30, 2021.

I. Memorandum of Understanding - Wilkes University

The administration recommends that the Board authorize an affiliation agreement with Wilkes University to utilize BLaST IU 17 facilities as a center for field experience, practicum assignment, or student teaching placement.

J. Contract for Services - Dr. Terri Erbacher, Erbacher Consulting

The administration recommends that the Board approve the contract with Dr. Terri Erbacher, Erbacher Consulting, to provide professional development on social emotional learning and threat assessment. Effective October 1, 2020 to June 30, 2021. Total cost of services not to exceed \$6,000.

K. Contract for Services - Douglas McNett, Doug's Landscaping

The administration recommends that the Board approve a contract with Doug's Landscaping, for lawn, parking lot and property care at the Canton Office and Monroe Franklin Building effective October 1, 2020 through September 30, 2021, at a rate of \$90 per plow, \$85 per salting, \$15 to shovel and \$15 to salt sidewalks, \$45 per mowing and \$150 for spring clean-up.

L. Transportation Drivers

The administration recommends that the Board approve the updated 2020-2021 drivers to transport eligible preschool children to specialized programs, attached as Page 2520-1.

M. Professional Contract

Ms. Deborah Norton, Ms. Becky Eick, Ms. Amelia Sherwood, and Ms. Jessica Kreidler have completed a minimum of three (3) years of service with BLaST Intermediate Unit 17 with a final rating of satisfactory, thus entitling them to be issued a professional employee contract. The administration recommends that the Board acknowledge the issuance of a professional employee contract to Ms. Deborah Norton, Ms. Becky Eick, Ms. Amelia Sherwood, and Ms. Jessica Kreidler.

N. School Age Vision Screening Agreement –North Central Sight Services, Inc.

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The administration recommends that the Board approve an agreement with North Central Sight Services, Inc., to provide school age vision screenings for the South Academy; effective November 17, 2020; at a rate of \$2.50 per student screened.

Mr. Miller moved and Ms. Munkittrick seconded to remove from the Omnibus Motion, Agenda Item 8F “Policy 334 Sick Leave”. The motion passed with unanimous affirmative vote.

9. Administrative Reports.

A. Report of Investments

The record of investments dated September 30, 2020 is presented as follows:

Year-to-Date Earnings on Investments is \$18,923.29 (1.00% Cash Management Account), First Citizens National Bank, Canton.

Year-to-Date Earnings on Project Fund is \$3,503.42 (1.00% Capital Fund Account), First Citizens National Bank, Canton.

B. Special Education Update – A. Briggs

C. Educational Planning Update – B. Beiter

D. Technology Update - J. Paulhamus

E. Executive Director Update – Dr. Steinbacher-Reed

At 7:57 p.m. Ms. Preston moved and Mr. Miller seconded to adjourn the meeting.

The board immediately went into Executive Session for Personnel Issues.

Respectfully Submitted,

Sara McNett
Board Secretary