

BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, April 18, 2018 in the BLaST Administration Office, 33 Springbrook Drive, Canton, Pennsylvania. This meeting was conducted via video-conferencing between the I.U. #17 Office, Canton, Pennsylvania and Sullivan Room, I.U. #17 Office, Williamsport, Pennsylvania. The meeting was called to order by Sarah Woodward, President, at 7:15 p.m. The Board immediately went into Executive Session and then reconvened at 7:32 p.m.

Roll Call:

Sarah Woodward, President (W)	Present
Donna Gavitt, Vice President (W)	Present
Julie Preston, Treasurer (C)	Present
Debra Agnew (C)	Present
Lori Baer (W)	Present
Sean Bartlett (C)	Present
Tracy Doughtie	Absent
Doug Eberlin (C)	Present
J. Wilson Ferguson (C)	Present
Christina Kiessling	Absent
Dan Martin	Absent
Nathan Miller (W)	Present
Peggi Munkittrick (C)	Present
Neal Palmer	Absent
Dana Pick	Absent
William S. Ruffing (W)	Present
Lonnie Stethers (C)	Present
Kelley Wasson (W)	Present
Annette Zern (C)	Present

Attendance Location Key: C – Canton; W – Williamsport

Others present were: Zach Diehl, Brian Driscoll, Tim Hanner, Abbe Heath, Robin Holmes, Penny Johnson, Ardis Mason, Scott Moll, Jennifer Starner, Cheryl Starr, Christina Steinbacher-Reed, Kristin Takach, Dana Vermilya and Tracy Whitehead. Also present were Addy Wanabee, student, Brian Wanabee, parent and Chris Landis, parent.

A copy of the agenda is attached as Pages 2368-1 through 2368-6.

4. Minutes.

Mr. Miller moved and Mr. Eberlin seconded to approve minutes of the meeting held March 21, 2018 as presented. The motion passed with unanimous affirmative vote.

Ms. Preston moved and Ms. Agnew seconded to approve the following:

5. Finance.

A. Approval of Bills

Bills for the month of March 2018, for General Operations, Special Education, and Capital Project Fund are attached as Pages 2369-1 through 2369-8.

B. Programs and Services Budget for Fiscal Year 2018-2019

The proposed 2018-2019 General Operations Budget was approved by the BLaST Intermediate Unit 17 Board at the January 17, 2018 meeting. The budget will be acted upon by each component school district board prior to April 18, 2018. A tabulation of votes as of April 18, 2018 is attached as Pages 2369-9 and 2369-10.

The Intermediate Unit auditors and administration recommend that the Intermediate Unit Board adopt the proposed 2018-2019 General Operations Budget (\$2,800,594), contingent upon approval of at least a majority of component districts and at least a majority of the proportionate votes of all school directors.

C. 2018 - 2019 New Federal Programs Budget

The 2018-2019 New Federal Programs Budget can be viewed online at www.iu17.org, click on About BLaST, then click on the Board Member link and the new budget is listed under Board Documents.

The administration recommends that the board approve the 2018-2019 budget.

The motion passed with unanimous affirmative vote.

Ms. Munkittrick moved and Mr. Stethers seconded to approve the following:

6A. Personnel, Resignations.

1. **George Ness**, Alternative Ed. Teacher, retirement effective June 8, 2018.
2. **Holli Caine**, Educational Consultant, resignation effective June 30, 2018.

The motion passed with unanimous affirmative vote.

Ms. Agnew moved and Ms. Munkittrick seconded to approve the following:

7C. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2017-2018 school term, attached as Page 2370-1.
2. The administration recommends approval of the list of Mission One employees for the 2017-2018 school term, attached as Page 2370-2.
3. There is no list of eligible OVR students for the month of March.

7D. Personnel, Request for Internship/Observations.

1. The administration requests that the Board approve an internship agreement with Wilkes University to allow Lindsay Hart to complete an Instructional Technology Internship effective May 1, 2018 through August 31, 2018. She will be under the total direction of one of the IU's fully certified professionals.

The motion passed with unanimous affirmative vote.

Mr. Miller moved and Ms. Preston seconded to approve the following:

8. Items Requiring Routine Formal Action by the Board.

A. Approved Field Trips

The Executive Director would like to inform the Board that the list of Field Trips, has been approved for the current school year. It is attached as Page 2370-3.

B. Contract for Services – Facilities Manager

The administration recommends that the Board approve a contract with Peter Loudenslager for facilities management at a rate of \$30/hour for up to 10 hours/week. If the IU exceeds the monthly retainer hours, the rate will increase to \$45/hr, effective April 23, 2017 through June 30, 2018.

C. Consideration of Salaries, Wages, and Fringe Benefits for Special Education Paraprofessionals, Support Staff, Technology Staff, and Other Employees for 2018-2019

The Board authorizes pooled salary increases of 2.5 % for the following classifications of employees for 2018-2019: Aides/Job Coaches, Business/Support Staff, Technology Staff, Interpreters/Social Workers, and Grants/Wellness Staff.

D. Consideration of Rates – Per Diem and Hourly Employees for 2018-2019

The Board authorizes 2018-2019 daily/hourly rates for BLaST IU 17 paid employees, with an increase of 2.5%.

E. Consideration of Salaries, Wages, and Fringe Benefits for PaTTAN Employees for 2018-2019

The Board authorizes 2018-2019 pooled salary increases of 2.5% for employees of the PaTTAN program, Harrisburg.

F. Contract for Services – School Safety and Crisis Management

The administration recommends that the Board approve a memorandum of understanding with Southern Tioga School District to allow Will Schloser to provide consultation in School Safety and Crisis Management Planning for 5 days at a rate of \$568.03/day, effective April 1, 2018 through June 30, 2018; Total Cost of Services not to exceed \$2,840.15.

G. Contract for Services – Shred-It

The administration recommends that the Board approve a contract with Shred-It to provide on-site shredding services at the North Academy every 4 weeks at a rate of \$52/stop plus fuel surcharge, effective April 1, 2018 through June 30, 2018.

H. Contract for Services – D.B.A Telos Educational Services

The administration recommends that the Board approve a contract with D.B.A. Telos Educational Services to allow Dr. Kevin Fleming to provide a keynote for the Future Ready Series effective April 10, 2018. Total cost of services not to exceed \$8,840.

I. First Reading – BLaST Intermediate Unit 17 Policies

Policies for first reading is attached as Pages 2371-1 and 2371-2.

Policy 810 Transportation

The motion passed with unanimous affirmative vote.

The record of investments dated March 31, 2018 was presented as follows: Year-to-Date Earnings on Investments is \$68,331.96(1% Cash Management Account), First Citizens Community Bank, Canton; and Year-to-Date Earnings on Project Fund is \$7,691.81 (1% Capital Fund Account), First Citizens Community Bank, Canton.

Ms. Starner updated the directors on the Special Education programs.

An update on Professional Learning and Curriculum was presented by Ms. Johnson.

Dr. Steinbacher-Reed gave her Executive Director update.

A report on the Pennsylvania Association of Intermediate Units (PAIU) meeting that was held on April 5 & 6, 2018 was given by Dr. Steinbacher-Reed.

There being no more business, Ms. Preston moved and Ms. Agnew seconded to adjourn the meeting at 8:16 pm. All were in favor.

Respectfully Submitted,

Brian Driscoll
Board Secretary