

BLaST Intermediate Unit #17  
33 Springbrook Drive  
Canton, PA 17724  
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, March 21, 2018 in the BLaST Administration Office, 33 Springbrook Drive, Canton, Pennsylvania. This meeting was conducted via video-conferencing between the I.U. #17 Office, Canton, Pennsylvania and Sullivan Room, I.U. #17 Office, Williamsport, Pennsylvania. The meeting was called to order by Sarah Woodward, President, at 7:00 p.m.

Roll Call:

Sarah Woodward, President (W)	Present
Donna Gavitt, Vice President (W)	Present
Julie Preston, Treasurer (C)	Present
Debra Agnew (C)	Present
Lori Baer (W)	Present
Sean Bartlett (C)	Present
Tracy Doughtie (C)	Present
Doug Eberlin (C)	Present
J. Wilson Ferguson (C)	Present
Christina Kiessling (W)	Present
Dan Martin (C)	Present
Nathan Miller (W)	Present
Peggi Munkittrick	Absent
Neal Palmer	Absent
Dana Pick	Absent
William S. Ruffing (W)	Present
Lonnie Stethers (C)	Present
Kelley Wasson	Absent
Annette Zern (C)	Present

Attendance Location Key: C – Canton; W – Williamsport

Others present were: Brian Driscoll, Tim Hanner, Audra Mazzante, Sara McNett, Scott Moll, Mark Nevill, Jon Paulhamus, Angie Sees, Cheryl Starr, Jana Strong, and Dana Vermilya.

A copy of the agenda is attached as Pages 2364-1 through 2364-6.

The agenda was modified to reflect that item 8.H. was stricken.

**4. Minutes.**

Ms. Kiessling moved and Ms. Preston seconded to approve minutes of the meeting held February 21, 2018 as presented. The motion passed with unanimous affirmative vote.

**5. Finance.**

**A. Approval of Bills**

Mr. Stethers moved and Ms. Preston seconded to approve the bills for the month of February 2018, for General Operations, Special Education, and Capital Project Fund totaling \$2,627,627.34 attached as Page 2365-1 through 2365-8. The motion passed with unanimous affirmative vote.

Mr. Stethers moved and Ms. Gavitt seconded to approve the following:

**7C. Personnel, Substitute Teachers and Substitute Teacher Aides.**

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2017-2018 school term, attached as Page 6365-9 .
2. The administration recommends approval of the list of Mission One employees for the 2017-2018 school term, attached as Page 6365-10.
3. There is no list of eligible OVR students for the month of February.

The motion passed with unanimous affirmative vote.

Ms. Agnew moved and Mr. Ruffing seconded to approve the following:

**8. Items Requiring Routine Formal Action by the Board.**

**A. Approved Field Trips**

The Executive Director would like to inform the Board that the list of Field Trips, attached as Page 6365-11, has been approved for the current school year.

**B. Appointment of Solicitor - Mr. Fred Holland**

The administration recommends that the Board approve the appointment of Mr. Fred Holland, as IU 17 solicitor, for 2018-2019 at the rate of \$150 per hour.

The motion passed with unanimous affirmative vote.

Ms. Preston moved and Mr. Stethers seconded to approve the following:

**C. Contract for Services – Chester County Intermediate Unit**

The administration recommends that the Board approve a contract with Chester County Intermediate Unit for Itinerant Speech Telepractice services for school age students, in the IU 17 Partial Hospitalization Program, at a rate of \$115.00/hour, effective March 1, 2018 through June 30, 2018; Total cost of services not to exceed \$2,300.

**D. Contract for Services – Comcast Business**

The administration recommends that the Board authorize BLaST to enter into a 1-year agreement, starting July 1, 2018, with Comcast Business for internet service at the EI Clinic in Towanda at a monthly rate of \$184.85 per month. The contract will run from July 1, 2018 to June 30, 2019.

**E. Contract for Services – Comcast Business**

The administration recommends that the Board authorize BLaST to enter into a 1-year agreement, starting July 1, 2018, with Comcast Business for internet service at Lycoming Day Treatment in Montoursville at a monthly rate of \$104.85 per month. The contract will run from July 1, 2018 to June 30, 2019.

**F. Contract for Services - CXtec**

The administration recommends that the Board authorize BLaST to enter into a contract with CXtec to purchase technology equipment, on behalf of participating school districts, through the BLaST IU 17 E-Rate Category 2 Consortium, contingent on approval of E-Rate Category 2 funding. Expected total cost of \$694,203.90 with the option to increase or decrease based on districts' needs.

**G. Contract for Services - CXtec**

The administration recommends that the Board authorize BLaST to enter into a contract with CXtec to purchase technology equipment, on behalf of participating school districts, through the BLaST IU 17 E-Rate RWAN Consortium, contingent on approval of E-Rate Category 1 funding. Expected total cost of \$62,637.30, with the option to increase or decrease based on districts' needs.

**K. Contract for Services – Zito Business**

The administration recommends that the Board authorize BLaST to enter into contracts totaling \$414,340.43 with Zito Business to secure fiber infrastructure IRU's on behalf of participating school districts through the BLaST IU 17 E-Rate RWAN Consortium, contingent on approval of E-Rate Category 1 funding and final authorization of the participating school districts.

**L. Contract for Services - ZONES**

The administration recommends that the Board authorize BLaST to enter into a contract with ZONES to purchase technology equipment on behalf of participating school districts through the BLaST IU 17 E-Rate Category 2 Consortium, contingent on approval of E-Rate Category 2 funding. Expected total cost of \$137,379.65 with the option to increase or decrease based on districts' needs.

The motion passed with unanimous affirmative vote.

Mr. Miller moved and Mr. Stethers seconded to approve the following:

**8. Items Requiring Routine Formal Action by the Board.**

**I. Curriculum Licensing Agreement - PASBO**

The administration recommends that the Board authorize BLaST to enter into a curriculum licensing agreement with PASBO for content for supervisory training. Total cost of \$750.

**J. 2018-2019 Yearly Calendar - IU 17 Early Intervention**

The administration recommends that the Board approve the 2018-2019 yearly calendar for the IU 17 Early Intervention Program, attached as Page 2367-1.

The motion passed with unanimous affirmative vote.

The record of investments dated February 28, 2018, 2017, was presented as follows: Year-to-Date Earnings on Investments is \$54,629.85(1% Cash Management Account), First Citizens Community Bank, Canton; and Year-to-Date Earnings on Project Fund is \$6,359.64 (1% Capital Fund Account), First Citizens Community Bank, Canton.

Mr. Driscoll provided the directors with an update on current issues out of Harrisburg.

Ms. Mazzante gave an overview of security options being offered by the Intermediate Unit's technology department.

There being no more business, Ms. Agnew moved and Mr. Eberlin seconded to adjourn the meeting at 7:23 p.m. All were in favor.

Respectfully Submitted,

Jana L. Strong  
Assistant Secretary