

BLaST Intermediate Unit #17
 33 Springbrook Drive
 Canton, PA 17724
 (570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, April 21, 2021 virtually via video-conferencing. The meeting was called to order by Lori Baer, President, at 7:02 p.m.

1. Call to Order.

- A.** There was an executive session held April 15, 2021 at 7:00 P.M. for personnel matters and attorney advisement.

2. Roll Call.

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|-------------------------------|--------------------------|
| Lori Baer, President | Present |
| Julie Preston, Vice President | Present |
| Debra Agnew, Treasurer | Present |
| Devin Brown | Present |
| Doug Eberlin | Absent |
| Chris Gastrock | Absent |
| Scott Johnson | Present |
| Christina Kiessling | Absent |
| Dan Martin | Present |
| Lisa McClintock | Present |
| Nathan Miller | Present |
| Kathy Jo Minnick | Absent |
| Peggi Munkittrick | Absent |
| Neal Palmer | Present (joined at 7:43) |
| Nancy Petrosky | Present |
| Dana Pick | Present |
| William S. Ruffing | Absent |
| Barbara Shull | Present |
| Hal Stockdill | Present |

Others present were: Brooke Beiter, Tim Confer, Jennifer Cronin, Alison Fortunato, Rebecca Gibboney, Erin Hamilton, Robin Holmes, Mike Levin, Amy Martell, Sara McNett, Allison Mertes, Jon Paulhamus, Maria Pierce, Andra Sauers, Angie Sees, Cheryl Starr, Christina Steinbacher-Reed, Dana Vermilya, Rebecca Walters, and Tracy Wright.

A copy of the agenda is attached as Pages 2545-1 through 2545-8.

3A. Introductions.

Dr. Steinbacher-Reed introduced Brooke Beiter as Dr. Beiter.

At 7:06 p.m. the board went into Executive Session for personnel matters and attorney advisement. Mr. Palmer joined the Executive Session at 7:43 p.m.

The regular meeting reconvened at 7:47.

Mr. Miller made an omnibus motion to approve all agenda items and Ms. Preston seconded.

4. Minutes.

Minutes of the meeting held March 17, 2021 as presented.

5. Finance.

A. Approval of Bills

Bills for the month of April 2021, for General Operations, and Special Education totaling \$2,965,936.97, attached as Pages 2546-1 through 2546-7.

B. Programs and Services Budget for Fiscal Year 2021-2022

The proposed 2021-2022 General Operations Budget was approved by the BLAST Intermediate Unit 17 Board at the January 20, 2021 meeting. The budget will be acted upon by each component school district board prior to April 21, 2021. A tabulation of votes as of April 16, 2021 is attached as Pages 2546-8 and 2546-9.

The Intermediate Unit auditors and administration recommend that the Intermediate Unit Board adopt the proposed 2021-2022 General Operations Budget (\$3,022,418.00), contingent upon approval of at least a majority of component districts and at least a majority of the proportionate votes of all school directors.

C. GEER EI Grant

The administration recommends that the board approve the 2020-2021 GEER EI Grant budget, attached as Pages 2546-10 and 2546-11.

6. Personnel, Resignations.

1. **Dustin Mattocks**, Alternative Education Teacher, resignation effective April 1, 2021
2. **Katey Martin**, Assistant Director of Student Services, resignation effective April 19, 2021
3. **Brian Driscoll**, Business Services Coordinator, resignation effective May 7, 2021

7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.

1. Revision of a Position - Technology Assistant/Penn Data Liaison

The administration recommends that the Board authorize the revision of a current position, Technology Assistant/Penn Data Liaison.

7B. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

None

2. The administration recommends the employment of the following personnel:

- A. Monica McCarty**, School Outreach Specialist/Student Assistance Program, effective May 17, 2021, Salary – \$55,000; 200 days, prorated to the actual number of days worked. To fill the vacancy created by resignation of Laura Klym. This employment is contingent upon receipt of current clearances.

7C. Personnel, Change of Work Assignment.

1. Ms. Amy Fessler

Due to a request for ESY services, the administration recommends that the Board approve an extension of work year for Ms. Amy Fessler up to an additional ten (10) days, at her 2020-2021 per diem rate.

2. Ms. Tracy Wright

Due to a request for ESY services, the administration recommends that the Board approve an extension of work year for Ms. Tracy Wright up to an additional six (6) days, at her 2020-2021 per diem rate.

3. Renee Peluso

The administration recommends that the Board authorize an internal transfer for Renee Peluso to fill the Technology Assistant/Penn Data Liaison with a salary adjustment of \$40,000, effective July 1, 2021 due to the resignation of Debora Manley.

4. Eric Budd

The administration recommends that the Board authorize an internal transfer for Eric

Budd to fill the position of Lead Programmer with a salary adjustment of \$70,000, effective April 22, 2021.

7D. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2020-2021 school term, attached as Page 2548-1.
2. The administration recommends approval of the list of Mission One employees for the 2020-2021 school term, attached as Page 2548-2.

8. Items Requiring Routine Formal Action by the Board.

A. First and Second Reading of New Policies

Policy 113.6 Confidentiality of Special Education Information. Attached as Pages 2548-3 through 2548-8.

Policy 209.1 Food Allergy Management. Attached as Pages 2548-9 through 2548-12.

Policy 349 Acceptance of Resignations. Attached as Page 2548-13.

Policy 805.2 School Security Personnel. Attached as Pages 2548-14 through 2548-19.

B. Contract for Services- Video Conference Gear

The administration recommends that the Board authorize to enter into an agreement with Video Conference Gear to purchase items and installation to complete a zoom room at the BLaST Williamsport office. Total cost not to exceed \$71,456.52.

C. Contract for Services - FilteredNet

The administration recommends that the Board authorize a 3 year contract with FilteredNet to provide web filtering and licensing, effective July 1, 2021 through July 1, 2024, cost not to exceed \$175,415.00.

D. Contract for Services - FilteredNet

The administration recommends that the Board authorize a 3-year contract with FilteredNet to provide a warranty on web filtering appliances, effective July 1, 2021 through July 1, 2024, total cost not to exceed \$37,092.00.

E. 2020-2021 Calendar Revision

The administration recommends that the Board approve the revised 2020-2021 yearly calendar for the BSI Partial Hospitalization/DTAC program. The revised

calendar is attached as Page 2548-20.

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F. Contract for Services - Shomari Jones

The administration recommends the Board authorize a contract with Shomari Jones to provide the keynote speech at the eQUIP conference on August 16, 2021, total cost not to exceed \$2,500.00.

G. Contract for Services - Sourcewell

The administration recommends that the Board authorize a professional services contract with Sourcewell to provide 6 hours of training for Spring Math Consultations, effective April 1, 2021, total cost not to exceed \$1,875.00.

H. Contract for Services - Christina Herman, CLC Educational Consulting

The administration recommends that the Board authorize a contract with Christina Herman, CLC Educational Consulting to provide interim Student Assistance Program (SAP) Coordination, effective April 1, 2021 through June 30, 2021 at a rate of \$400.00 per day, total cost no to exceed \$6,000.00

I. Contract for Services - CLSU Consulting, LLC

The administration recommends that the Board authorize an agreement with CLSU Consulting, LLC to serve as Regional Site Coordinator for Region 4 of the PA Inspired Leadership Program, services effective September 1, 2020 through June 30, 2021 (revised), at a rate of \$525/day not to exceed \$32,550.

J. In Person Board Meetings

The administration recommends that the Board approve to return to in person Board meetings starting May 19, 2021.

The motion passed with unanimous affirmative vote.

10. Administrative Reports.

A. Report of Investments

The record of investments dated March 31, 2021 is presented as follows:

Year-to-Date Earnings on Investments is \$71,845.17 (0.75% Cash Management Account), First Citizens National Bank, Canton.

Year-to-Date Earnings on Project Fund is \$10,278.20 (0.75% Capital Fund Account), First Citizens National Bank, Canton.

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B. Special Education Update – Dr. Martell

1. Dr. Martell discussed the “My Bike, My Stroller, My Voice” April 20, 2021 distribution.

C. Educational Planning Update – Dr. Beiter

1. Dr. Beiter presented the educational planning overview.

D. Technology Update - J. Paulhamus

1. Mr. Paulhamus discussed the month in review.

E. Executive Director Update – Dr. Steinbacher-Reed

1. Dr. Steinbacher-Reed presented the PAIU Day on the Hill Report as well as the BLaST IU 17 Comprehensive Plan update, BLaST IU 17 Board Representatives - Lori Baer, Scott Johnson, Peggi Munkittrick

There was no more business, so at 8:38 p.m. Ms. Agnew moved and Mr. Brown seconded to adjourn the meeting.

Respectfully Submitted,

Sara McNett
Board Secretary