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BLaST IU #17 Safety Committee  
Record of Minutes  
November 10, 2021

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Ms. Lori Tice, Chairperson, called the meeting to order at 9:00am.

Roll Call:

Lori Tice, Senior Accountant, Chairperson	Present
Aimee Pepper, Payroll Specialist, Secretary	Present
Sara McNett, Business Services Coordinator	Absent
Renee Peluso, Technology Administrative Assistant	Absent
Carmen Terry, Wellness Coordinator	Present
Sarah Smeltz, Graphic Design, Marketing & Branding	Present
Deanne Bowers, El Clinic Administrative Assistant	Absent

A copy of the agenda is attached.

The minutes from the November meeting were approved as submitted.

There was no old business.

In new business, Lori spoke to Deanne about concerns regarding being able to attend meetings due to the current workload of her position. Lori has suggested that Courtney Sexton join the Safety committee in Dee's place. All in attendance approved.

There was one injured workers. Copies of the incident report and recommendations are attached.

The next meeting will be held on December 8<sup>th</sup> at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Ms. Tice adjourned the meeting at 9:15am.

Respectfully submitted,  
Aimee Pepper, Secretary