

**BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001**

November 17, 2021

**IU 17 BOARD AGENDA
7:00 P.M. - Virtual**

**NOTE: THERE WILL BE AN EXECUTIVE SESSION BEFORE THE
REGULAR MEETING**

1. Call to Order.

2A. Roll Call.

3A. Introductions.

3B. Public Comments.

The public is invited to address the Board prior to action on any agenda item.

4. Minutes.

Minutes of the meeting held October 20, 2021 are presented, attached as pages 10-16. The administration recommends that these minutes be approved as presented or as amended by the Board.

Ms. McNett will discuss this item at the pleasure of the Board.

5. Finance.

A. Approval of Bills

Bills from October 16, 2021 through November 12, 2021, for General Operations, Special Education, and Capital Project Fund are enclosed.

The administration recommends approval of the bills as presented.

Ms. McNett will discuss this item at the pleasure of the Board.

6A. Personnel, Resignations.

- 1. Austin Boos – Technology Specialist, resignation effective November 5, 2021.**
- 2. Lori Tice – Senior Accountant, retirement effective March 31, 2022.**
- 3. Eric Maynard – Special Education Teacher, resignation effective January 7, 2022 or when released.**

6A. Personnel, Resignations. (Continued)

4. **James Meadows** – Special Education Supervisor, resignation effective January 9, 2022.

7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.

None

7B. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:
 - A. **Alyssa Ammerman**, Speech Therapist, effective when released. Salary – Step 5, Master’s degree - \$58,477; Early Intervention Budget, prorated to the actual number of days worked. Professional Employee’s Contract. To fill position created by the resignation of Melissa Wilson. This employment is contingent upon receipts of current clearances.
 - B. **Katherine Spagnuolo**, Long Term Substitute Teacher, effective December 9, 2021. Salary – Step 1, Master’s - \$52,500; Early Intervention Budget. Temporary Professional Employee’s Contract. To cover during leave of Jonelle Havard. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

2. The administration recommends the employment of the following personnel:
 - A. **Amy Evans**, Treatment Team Leader (TTL), North Partial Hospitalization Program, effective December 8, 2021 or when released, Salary - \$55,000.00; funds to support this are available from Medical ACCESS, 261 day employee prorated to the actual number of days worked, Support Staff Handbook, to fill the vacancy created by the resignation of Hannah Allis. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

7C. Personnel, Salary Adjustments.**1. Megan Millard – Academy of Integrated Studies - North**

Megan Millard has completed the requirements to become a Registered Nurse. Therefore, the administration recommends that the Board *approve a salary adjustment for Megan Millard from \$28,988 to \$48,000, 210 days, prorated to the actual number of days worked, effective January 3, 2022.*

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

7D. Personnel, Salary Correction**1. Aubrey Grove (Miller)**

At the January 15, 2020 Board Meeting, the Board approved the hiring of Aubrey Grove, School Psychologist, at Step 1 Master's with the Step 1 Master's salary of \$51,793. Ms. Grove should have been approved at the Master's +30 Step 1, with the Master's +30 Step 1 salary. Therefore, the administration recommends the Board *approve Ms. Grove at the Master's +30 Step 1 salary of \$53,696 retroactive to her start date of July 16, 2020.*

2. Raymond Schroeder

At the April 17, 2019 Board Meeting, the Board approved the hiring of Raymond Schroeder, School Psychologist, at Step 1 Master's with the Step 1 Master's salary of \$51,133. Mr. Schroeder should have been approved at the Master's +30 Step 1, with the Master's +30 Step 1 salary. Therefore, the administration recommends the Board *approve Mr. Schroeder at the Master's +30 Step 1 salary of \$53,011 retroactive to his start date of August 5, 2019.*

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7E. Personnel, Substitute Teachers, and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2021-2022 school term, attached as page 17.
2. The administration recommends approval of the list of Mission One employees for the 2021-2022 school term, attached as page 18.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

7F. Personnel, Request for Internship/Observations.

1. The administration requests that the Board *authorize an affiliation agreement with Salus University to allow students to complete observations and participate in the professional experience, effective January 1, 2022 through May 13, 2022.* They will be under the total direction of one of the IU's fully certified professionals. These observations are contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board.**A. Transportation Drivers**

The administration recommends that the Board *approve the updated 2021-2022 drivers to transport eligible preschool children to specialized programs,* attached page 19.

Funds to support this contract are available from the Special Education Transportation Budget.

Ms. McNett and Dr. Martell will discuss this item at the pleasure of the Board.

B. Smart Futures Subscription

The administration recommends that the Board *authorize an annual subscription with Smart Futures, an online career planning and portfolio platform that helps all students be ready for post-secondary success, effective the 2021-2022 school year, total cost is \$1,500.*

Funds to support this contract are available from districts' contracts.

Dr. Martell will discuss this item at the pleasure of the Board.

C. Contract For Services – The Graphic Hive

The administration recommends that the Board *authorize a contract with The Graphic Hive to provide staff training and screen printing basics to students as part of the Mobile Science Grant, effective the 2021-2022 school year. Total cost of contract not to exceed \$2,500.*

Funds to support this contract are available from the Mobile Science Grant.

Dr. Beiter will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)

D. Memorandum of Understanding – BlaST Education Association

The administration recommends that the Board *authorize an MOU with BLaSTEA for bargaining unit members holding supervisory certificates to act in a supervisory capacity on a substitute basis subject to the terms and conditions listed in the MOU.* The MOU is enclosed.

Dr. Martell will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**E. Resolution**

WHEREAS, Policy 005 allows the President of the School Board to create ad hoc committees and to appoint the members thereof; and

WHEREAS, the President has determined to create a committee known as the Governance Committee; and

WHEREAS, the President recommends that the composition, authority and duties of the Governance Committee be documented by official action of the School Board;

NOW, THEREFORE, *be it resolved*, that:

1. The President's creation of a Governance Committee is hereby ratified by the School Board;

2. The President's appointment of the following individuals as the initial committee members is hereby recognized:

- a. Julie Preston - Committee Chair
- b. Lori Baer
- c. Scott Johnson
- d. Doug Eberlin
- e. Christina Steinbacher-Reed (who shall be a non-voting member of the Committee)

3. The presence of three or more voting members of the Committee are necessary for a quorum.

4. The Committee shall last until dissolved by the President.

5. *Duties of Committee.*

a. *Review of Policies and Practices.* The Committee shall conduct a thorough review of all Policies and governance practices of the Intermediate Unit and recommend to the School Board such changes as it shall deem reasonable and necessary.

b. *Period Reports to School Board.* The Committee shall provide periodic reports to the School Board about its work and progress.

6. Nothing in this Resolution shall be construed to limit the President's power and authority under Policy or applicable law to dissolve this Committee, to increase the size of the committee, or to remove or replace committee members. Committee members serve at the pleasure of the President.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**F. Revised Organizational Chart**

Due to the realignment of job responsibilities, the administration recommends that the Board *approve the revised organizational chart*. The organizational chart is enclosed.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

G. Contract for Services - Northern Tier Solid Waste Authority

The administration recommends that the Board *authorize a contract with Northern Tier Solid Waste Authority, to provide pick up of municipal waste at the North Academy at a rate of \$157 per month. Contract from January 1, 2022 through December 31, 2023.*

Funds to support this contract are available from districts' contracts.

Ms. McNett will discuss this item at the pleasure of the Board.

H. Contract for Services - Northern Tier Solid Waste Authority

The administration recommends that the Board *authorize a contract with Northern Tier Solid Waste Authority, to provide pick up of municipal waste at the Canton Office at a rate of \$107 per month. Contract from January 1, 2022 through December 31, 2023.*

Funds to support this contract are available from the General Operations Budget.

Ms. McNett will discuss this item at the pleasure of the Board.

I. Contract for Services – CLSU Consulting, LLC

The administration recommends that the Board *authorize a revised contract with CLSU Consulting, LLC for Doug Ulkins to serve as the Regional Site Coordinator for the PA Inspired Leadership program (PIL), effective July 1, 2021 through June 30, 2022; \$525 per day, Total Cost of Services not to exceed \$48,825.*

Funds to support this contract are available from the PIL Budget.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**J. Contract for Services - Susquehanna Valley Professional Associates**

The administration recommends the Board *approve a contract with Susquehanna Valley Professional Associates to provide psychiatric services at a rate of \$200 per hour for an M.D. and \$180 per hour for a P.A., effective July 1, 2021 through June 30, 2022.*

Funds to support this are available from Medical ACCESS and districts' contracts.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

K. First and Second Reading of Policies

Policies for first and second reading are enclosed.

Policy 006 Meetings – Revised
Policy 335 Family Medical Leave Act - Revised
Policy 805 Emergency Preparedness and Response – Revised
Policy 805.2 School Security Personnel – Revised

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

L. Abolish Policy

Policy for abolishment is enclosed.

Policy 112 Guidance Counseling

Dr. Beiter will discuss this item at the pleasure of the Board.

M. Contract for Services - Chester County Intermediate Unit

The administration recommends that the Board *authorize a contract with Chester County Intermediate Unit for Itinerant Speech Tele-practice services at a rate of \$169.60/hour for individual service and \$69.22/hour for group services, effective August 23, 2021 through June 15, 2022.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**N. Contract for Services – Transperfect Connect**

The administration recommends that the Board *authorize a contract with Transperfect Connect to offer Translation and Language Services on an as needed basis per agreement rates. Effective November 18, 2021 through November 17, 2022.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the board.

9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.

None

10. Administrative Reports.**A. Report of Investments**

The record of investments dated October 31, 2021 is presented as follows:

Year-to-Date Earnings on Investments is \$21,478.97 (.75% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$3,663.89 (.75% Capital Fund Account), First Citizens Community Bank, Canton.

B. Special Education Update – Dr. Martell**C. Educational Planning Update – Dr. Beiter****D. Technology Update – Mr. Paulhamus****E. Executive Director Update – Dr. Steinbacher-Reed**

- Health and Safety Plan – Six Month Review

11. Other Items Raised by the Board and/or Staff.**12. Adjournment.**