

**BLaST Intermediate Unit #17  
33 Springbrook Drive  
Canton, PA 17724  
(570) 673-6001**

**February 16, 2022**

**IU 17 BOARD AGENDA  
7:00 P.M. - Canton**

**NOTE: THERE WILL BE AN EXECUTIVE SESSION BEFORE THE  
REGULAR MEETING**

**1. Call to Order.**

**2. Roll Call.**

**3A. Introductions.**

**3B. Public Comments.**

The public is invited to address the Board prior to action on any agenda item.

**4. Minutes.**

Minutes of the meeting held January 19, 2022 are presented, attached as pages 6-15. The administration recommends that these minutes be approved as presented or as amended by the Board.

Ms. McNett will discuss this item at the pleasure of the Board.

**5. Finance.**

**A. Approval of Bills**

Bills from January 15, 2022 through February 11, 2022, for General Operations, Special Education, and Capital Project Fund are enclosed.

The administration recommends approval of the bills as presented.

Ms. McNett will discuss this item at the pleasure of the Board.

**6A. Personnel, Resignations.**

1. **Katelyn Callanan** – Speech Therapist, resignation effective February 25, 2022 or when released.
2. **Lesia Davies** - Special Education Teacher, resignation effective February 4, 2022.
3. **Jody Tedesco** – Paraprofessional, retirement effective February 15, 2022.
4. **Karen Smith** – Paraprofessional, resignation effective February 25, 2022.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

**7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.**

1. **Establishment of a New Position – Educational Audiologist**

The administration recommends the Board *authorize the establishment of the position of Educational Audiologist*. Job Description is enclosed.

Funds to support this are available from district's contracts and the Early Intervention Budget.

Dr. Martell and Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

**7B. Personnel, Employments.**

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:
  - A. **Brooke Kohler**, School Psychologist, effective July 1, 2022. Salary Step 1 Master's +15 - \$53,725; districts' contracts prorated to the actual number of days worked. Temporary Professional Employee's Contract. To fill the vacancy created by the resignation of Aubrey Grove. This employment is contingent upon receipt of current clearances and completion of all certification requirements.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

**7B. Personnel, Employments. (Continued)**

2. The administration recommends the employment of the following personnel:

- A. **Christopher Brass**, Information Technology Specialist, 261 days, effective February 21, 2022, Salary – \$45,000; prorated to the actual number of days worked. General Operations budget. Employment in accord with Board policy on office support. To fill the vacancy created by the resignation of Austin Boos. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Mr. Paulhamus will discuss this item at the pleasure of the Board.

**7C. Personnel, Change of Work Assignment.**

1. **Nikki Ayres – Administrative Assistant**

Due to the resignation of Deanne Bowers, the administration recommends that the Board *authorize an internal transfer for Nikki Ayres to fill vacant Administrative Assistant position in the Canton office at a salary of \$28,000, prorated to the actual number of days worked, effective February 17, 2022.*

Funds to support this are available from the Early Intervention Budget and the ACCESS Budget.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

**7D. Personnel, Request for Internship, Observations, Student Teaching.**

1. The administration requests that the Board *approve Madison McKee, a student in the Deaf and Hard of Hearing Education degree program at Bloomsburg University, to complete her student teaching from March 21, 2022 through May 12, 2022.* She will be under the total direction of one of the IU's fully certified professionals. This student teaching is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

**7E. Personnel, Substitute Teachers, and Substitute Teacher Aides.**

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2021-2022 school term, attached as page 16.
2. The administration recommends approval of the list of Mission One employees for the 2021-2022 school term, attached as page 17.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

**8. Items Requiring Routine Formal Action by the Board.****A. Contract for Services – Eduplanet 21**

The administration recommends that the Board *approve a contract with Eduplanet 21, to provide SAP Bridge Training and marketplace page at a rate of \$2,025 for the period of February 10, 2022 to February 10, 2023.*

Funds to support this are available through State SAP funding.

Dr. Beiter and Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

**B. Approval of Pay Dates and Holidays – 2022-2023**

Schedule of pay dates and holidays for the fiscal year and school year 2022-2023 is attached as page 18.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

**C. Contract for Services – Mikayla's Voice**

The administration recommends the Board *approve a contract with Mikayla's Voice to provide the Keynote for the BLaST IU 17 2022 annual in-service on August 8, 2022 at a one-time cost of \$3,903.16.*

Funds to support this are available from the General Operations budget.

Dr. Beiter and Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

**D. 2022-2023 Early Intervention Yearly Calendar**

The administration recommends that the Board *approve the 2022-2023 yearly calendar for the Early Intervention Program, attached as page 19.*

Dr. Martell and Ms. Sees will discuss this at the pleasure of the Board.

**9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.**

None

**10. Administrative Reports.**

**A. Report of Investments**

The record of investments dated January 31, 2022 is presented as follows:

Year-to-Date Earnings on Investments is \$38,900.17 (.75% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$6,578.81 (.75% Capital Fund Account), First Citizens Community Bank, Canton.

**B. Special Education Update – Dr. Martell**

- Needs Assessment

**C. Educational Planning Update – Dr. Beiter**

- Training and Consultation (TAC) Services

**D. Technology Update – Mr. Paulhamus**

**E. Executive Director Update – Dr. Steinbacher-Reed**

- Harrisburg Updates

**11. Other Items Raised by the Board and/or Staff.**

**12. Adjournment.**