

**BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001**

March 16, 2022

**IU 17 BOARD AGENDA
7:00 P.M. - Canton**

**NOTE: THERE WILL BE AN EXECUTIVE SESSION BEFORE THE
REGULAR MEETING**

1. Call to Order.

2A. Roll Call.

3A. Introductions.

3B. Public Comments.

The public is invited to address the Board prior to action on any agenda item.

4. Minutes.

Minutes of the meeting held February 16, 2022 are presented, attached as Pages 7-11. The administration recommends that these minutes be approved as presented or as amended by the Board.

Ms. McNett will discuss this item at the pleasure of the Board.

5. Finance.

A. Approval of Bills

Bills from February 12, 2022 through March 11, 2022, for General Operations, Special Education, and Capital Project Fund are enclosed.

The administration recommends approval of the bills as presented.

Ms. McNett will discuss this item at the pleasure of the Board.

6A. Personnel, Resignations.

- 1. Brenda Frazier - School Psychologist, retirement effective at the end of the 2021-2022 school year.**
- 2. Angela Sees - Supervisor, retirement effective June 17, 2022.**
- 3. Sheryl Ranck – Supervisor, retirement effective at the end of the 2021-2022 school year.**

6A. Personnel, Resignations. (Continued)

4. **Lesa Davies** – Multi Disabilities Teacher, resignation effective February 4, 2022.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7A. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

- A. **Victoria Nork**, Early Intervention Teacher, IU 17 Canton Office, effective when released. Salary – Step 1, Bachelor’s Degree - \$51,370; Early Intervention Budget; prorated to the actual number of days worked. Temporary Professional Employee’s Contract. To fill vacancy created by the retirement of Jana Guindon. This employment is contingent upon receipt of current clearances.

Ms. Sees and Dr. Martell will discuss this item at the pleasure of the Board.

2. The administration recommends the employment of the following personnel:

- A. **Lexie Diaz**, Educational Technology Specialist, Williamsport Office, effective upon release, Salary – \$55,000; 261 days prorated to the actual number of days worked. Educational Planning Budget and Districts’ Contracts. Employment in accord with Board policy on office support. To fill the new position approved by the Board at the August 19, 2020 Board Meeting. This employment is contingent upon receipt of current clearances.

Dr. Beiter and Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

- B. **Norine Fuller**, Payroll and Benefits Specialist, Canton Office, effective March 28, 2022, Salary - \$37,500; 261 days prorated to the actual number of days worked. General Operations Budget. Employment in accord with Board policy on office support. To fill the vacancy created by the transfer of Aimee Pepper. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

7B. Personnel, Substitute Teachers, and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2021-2022 school term, attached as Page 12.

7B. Personnel, Substitute Teachers, and Substitute Teacher Aides. (Continued)

2. The administration recommends approval of the list of Mission One employees for the 2021-2022 school term, attached as Page 13.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

7C. Personnel, Request for Internship, Observations or Student Teaching.

1. The administration requests that the Board *approve Amy Bruno, a student in the Secondary Chemistry and Biology Education degree program at Lock Haven University, to complete special education internship hours from March 17, 2022 through May 1, 2022*. Ms. Bruno will be under the total direction of one of the Intermediate Unit's fully certified professionals, Amy Pardee. These internship hours are contingent upon receipt of current clearances.
2. The administration requests that the Board *approve Cora Stackhouse, a student in the PreK-4/Special Education degree program at Lock Haven University, to complete internship hours from March 14, 2022 through March 18, 2022*. Ms. Stackhouse will be under the total direction of one of the Intermediate Unit's fully certified professionals. These internship hours are contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board.**A. Transportation Drivers**

The administration recommends that the Board *approve the updated list of 2021-2022 drivers to transport eligible preschool children to specialized programs*, attached as Page 14.

Funds to support this contract are available from the Special Education Transportation Budget.

Ms. McNett and Dr. Martell will discuss this item at the pleasure of the Board.

B. First and Second Reading of Policy

Policies for first and second reading are enclosed.

Policy 828 Fraud - New

Policy 903 Public Participation in Board Meetings - Revised

Policy 906 Public Complaints - Revised

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**C. Approved Field Trips**

The Executive Director would like to inform the Board that the list of Field Trips, attached as Page 15 has been approved for the current school year.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

D. Contract for Services – Nvision Films

The administration recommends the Board *authorize a contract with Nvision Films to provide video production for eQUIP Online Learning from March 17, 2022 to June 30, 2022. Total cost not to exceed \$7,000.*

Funds to support this are available from districts' contracts.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

E. Lease - Central Bradford Progress Authority- Early Intervention

The administration recommends that the Board *approve an addendum to the lease with Central Bradford Progress Authority for the lease of additional classroom space, effective April 1, 2022; at a rate of \$5,487.30 per year.*

Funds to support these contracts are available from the Early Intervention budget.

Ms. Hindman and Ms. McNett will discuss these items at the pleasure of the Board.

F. Extended School Year Contract – Loyalsock Township School District

The administration recommends that the Board *approve a three-year contract with the Loyalsock Township School District to use certain facilities and services provided by the district, for the Extended School Year program. Total Cost of Services not to exceed \$39,786 for 2022; \$40,980 for 2023; and \$42,209 for 2024.* This reflects a 3% increase each year.

Funds to support this contract are available from district contracts.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**G. Contract for Services - Infinetec**

The administration recommends the Board *authorize a contract renewal with Infinetec to provide online professional learning, effective July 1, 2022 through June 30, 2023. Total cost not to exceed \$12,000.*

Funds to support this are available from districts' contracts.

Dr. Martell and Dr. Beiter will discuss this item at the pleasure of the Board.

H. Contract for Services – Zito Business

The administration recommends that the Board *authorize a contract with Zito Business to provide internet service to 1 Elizabeth Street, Towanda, under a 3-year contract from July 1, 2022 to June 30, 2025 at a cost of \$262 per month plus applicable taxes/fees and an installation cost of \$500.*

Funds to support this contract are available from the E-Rate program and the Early Intervention Budget.

Mr. Paulhamus and Ms. McNett will discuss this item at the pleasure of the Board.

9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.

None

10. Administrative Reports.**A. Report of Investments**

The record of investments dated February 28, 2022 is presented as follows:

Year-to-Date Earnings on Investments is \$44,070.26 (.75% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$7,467.08 (.75% Capital Fund Account), First Citizens Community Bank, Canton.

B. Special Education Update – Dr. Martell

- Special Education Plan

10. Administrative Reports. (Continued)

C. Educational Planning Update – Dr. Beiter

- ELECT Program

D. Technology Update – Mr. Paulhamus

- PDE – SAS Renewal

E. Executive Director Update – Dr. Steinbacher-Reed

- Harrisburg Updates

11. Other Items Raised by the Board and/or Staff.

12. Adjournment.