

**BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001**

April 20, 2022

**IU 17 BOARD AGENDA
7:00 P.M.**

**NOTE: THERE WILL BE AN EXECUTIVE SESSION BEFORE THE
REGULAR MEETING**

- 1. Call to Order.**
- 2. Roll Call.**
- 2A. Declaration of Northeast Bradford School District Board Vacancy.**

The resignation of Mr. Devin Brown as the Northeast Bradford School District representative on the IU 17 Board of Directors was approved at the January 19, 2022 Board meeting.

The district has informed the IU that they wish to declare said office vacant. The IU requests that by affirmative vote of the majority of the remaining board members this office be declared vacant.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the board.

- 3A. Introductions.**
- 3B. Public Comments.**

The public is invited to address the Board prior to action on any agenda item.

- 4. Minutes.**

Minutes of the meeting held March 16, 2022 are presented, attached as Pages 11-15. The administration recommends that these minutes be approved as presented or as amended by the Board.

Ms. McNett will discuss this item at the pleasure of the Board.

5. Finance.**A. Approval of Bills**

Bills from March 12, 2022 through April 15, 2022, for General Operations, Special Education, and Capital Project Fund are enclosed.

The administration recommends approval of the bills as presented.

Ms. McNett will discuss this item at the pleasure of the Board.

B. Programs and Services Budget for Fiscal Year 2022-2023

The proposed 2022-2023 General Operations Budget was approved by the BLaST Intermediate Unit 17 Board at the January 19, 2022 meeting. The budget will be acted upon by each component school district board prior to April 20, 2022. A tabulation of votes as of April 14, 2022 is enclosed.

The Intermediate Unit auditors and administration recommend that the Intermediate Unit Board adopt the proposed 2022-2023 General Operations Budget (\$3,107,224), contingent upon approval of at least a majority of component districts and at least a majority of the proportionate votes of all school directors.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

6A. Personnel, Resignations.

1. **Mary Ann Briggs** – Multi-Disabilities Support Teacher, resignation effective April 22, 2022.
2. **Raymond Schroeder** – School Psychologist, resignation effective June 7, 2022.
3. **Erin Hamilton** – Curriculum Specialist, resignation effective April 18, 2022.
4. **Shannon Gorman** – Supervisor, resignation effective June 30, 2022.
5. **Brooke Kohler** – School Psychologist, rescinded her acceptance that was approved by the Board on February 16, 2022.

Dr. Steinbacher-Reed will discuss this at the pleasure of the Board.

7A. Personnel, Employments

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

None

2. The administration recommends the employment of the following personnel:

- A. **Rebecca Swinehart**, Supervisor of Early Intervention and Speech Therapy, IU 17 Williamsport Office, effective upon release. Salary - \$90,000, 261-day assignment; Early Intervention Budget, prorated to actual number of days worked. Employment in accord with policy as adopted in the 2020-2023 Administrative Compensation Plan. To fill position created by the retirement of Angela Sees. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

7B. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.

1. **Establishment of a New Position – Post-Secondary Teacher**

The administration recommends that the Board *approve the establishment of a Post-Secondary Transition & Community Integration Classroom Teacher (BRIDGE Tomorrow) position*. Job Description is enclosed.

Funds to support this new position are available from districts' contracts.

Dr. Beiter and Dr. Steinbacher-Reed will discuss this at the pleasure of the Board.

2. **Revision of a Position – Program Coordinator**

The administration recommends that the Board *authorize the revision of a current position, Program Coordinator*. A copy of the revised job description is enclosed for your review.

Funds to support this are available from the ELECT Budget.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

7C. Personnel, Change of Work Assignment.**1. Katherine Spagnuolo – Special Education Teacher**

At the November 17, 2021 Board Meeting Katherine Spagnuolo was approved as a Long Term Substitute Teacher for an Early Intervention classroom. The administration recommends that the Board ***approve a change of work assignment for Ms. Spagnuolo to full-time to fill the vacant position created by the internal transfer of Sophia Sprunger, effective April 11, 2022.*** She will remain at her approved Salary – Step 1, Master’s – \$52,500.

Funds to support this are available from district’s contracts.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

2. Amanda Karaffa – Educational Consultant (TAC)

Due to a request, the administration recommends that the Board ***approve an extension of work year for Ms. Amanda Karaffa up to an additional ten (10) days at her 2021 - 2022 per diem rate.***

Funds to support this are available from Additional – Targeted School Improvements (A-TSI) and districts’ contracts.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

3. Andrea Turner – Behavior Management Specialist

Due to a request, the administration recommends that the Board ***approve an extension of work year for Ms. Andrea Turner up to an additional ten (10) days at her 2021 - 2022 per diem rate.***

Funds to support this are available from the ARP IDEA funds.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

4. Dana Vermilya – Educational Consultant (TAC)

Due to a request, the administration recommends that the Board ***approve an extension of work year for Ms. Dana Vermilya up to an additional seven (7) days at her 2021 - 2022 per diem rate.***

Funds to support this are available from STEM state funding.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

7C. Personnel, Change of Work Assignment. (Continued)**5. Corrie Roadarmel – Developmental Teacher**

Due to a request, the administration recommends that the Board *approve an extension of work year for Ms. Corrie Roadarmel up to an additional one (1) day at her 2021 - 2022 per diem rate.*

Funds to support this are available from the ARP EI funds.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

6. Lynn Frey – ELECT Program Coordinator

The administration recommends that the Board *approve a salary adjustment for Ms. Lynn Frey to \$58,000 due to added job responsibilities, effective July 1, 2022; and an adjustment to \$60,000 upon fulfillment of the administrator's professional development commitment.*

Funds to support this are available from the ELECT Grant Budget.

Dr. Beiter and Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7D. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2021-2022 school term, attached as Page 16.
2. The administration recommends approval of the list of Mission One employees for the 2021-2022 school term, attached as Page 17.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

7E. Personnel, Request for Internship, Observations or Student Teaching.

1. The administration requests that the Board *approve Mathew Drasher, a student in the Education degree program at Lock Haven University, to complete internship hours from March 30, 2022 through April 29, 2022.* Mr. Drasher will be under the total direction of one of the Intermediate Unit's fully certified professionals, Heather Carlin. These internship hours are contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

7F. Personnel, Mentor Teachers/Supervisor.

1. Due to a mid-year vacancy, the administration recommends that the Board *approve Dana Vermilya as a mentor as part of the Act 48/Teacher Induction Plan, prorated for the 2021-2022 school year.*

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board.**A. 2022-2023 Yearly Calendars**

The administration recommends that the Board *approve the 2022-2023 yearly calendar for the following programs: Academy for Integrated Studies – North, Academy for Integrated Studies - South, Clear Vision, DTAC/BSI Partial Hospitalization Program, LaSaQuik, and Lycoming Day Treatment.* The calendars are attached as Pages 18-23.

Dr. Martell will discuss this item at the pleasure of the Board.

B. Transportation Drivers

The administration recommends that the Board *approve the updated list of 2021-2022 drivers to transport eligible preschool children to specialized programs,* attached as Page 24.

Funds to support this contract are available from the Special Education Transportation Budget.

Ms. McNett and Dr. Martell will discuss this item at the pleasure of the Board.

C. Approved Field Trips

The Executive Director would like to inform the Board that the list of Field Trips, attached as Page 25 has been approved for the current school year.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**D. Contract for Services – SourceWell Technology**

The administration recommends the Board *authorize a contract with SourceWell Technology to provide 200 licenses for Supplemental Math Curriculum; IU Wide; from July 1, 2022 to June 30, 2025. First year at \$4,645, second year at \$3,850, and third year at \$3,850: Total cost not to exceed \$12,345.*

Funds to support this are available from districts' contracts.

Dr. Steinbacher-Reed and Mr. Coran will discuss this item at the pleasure of the Board.

E. First and Second Reading of Policies

Policies for first and second reading are enclosed.

Policy 220 Student Expression/Dissemination of Materials - Revised
Policy 237 Electronic Devices - Revised
Policy 808 Food Services - Revised

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

F. Contract for Services – PowerSchool

The administration recommends the Board *authorize a contract with PowerSchool to provide Unified Talent/Applicant Tracking; IU Wide; initial term from April 1, 2022 to March 31, 2023; \$7,300 per year with a one-time set-up fee of \$4,650 with a total cost not to exceed \$11,950 in the initial term. Years two and three will be \$7,300 per year.*

Funds to support this are available from the General Operations Budget.

Dr. Steinbacher-Reed and Mr. Paulhamus will discuss this item at the pleasure of the Board.

G. Consideration of Salaries, Wages, and Fringe Benefits for Special Education Paraprofessionals, Support Staff, Technology Staff, and Other Employees for 2022-2023

The Board authorizes pooled salary increases of ____ % for the following classifications of employees for 2022-2023: Aides/Job Coaches, Business/Support Staff, Technology Staff, Interpreters/Social Workers, and Grants/Wellness Staff.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**H. Consideration of Rates – Hourly Employees for 2022-2023**

The Board authorizes 2022-2023 daily/hourly rates for BLaST IU 17 paid employees, with an increase of ____%.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**I. Consideration of Salaries, Wages, and Fringe Benefits for PaTTAN Employees for 2022-2023**

The Board authorizes 2022-2023 pooled salary increases of ____% for employees of the PaTTAN program, Harrisburg.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

J. Contract for Services - Staffing & Consulting Group, Inc.

The administration recommends that the Board *authorize a contract with Staffing and Consulting Group, Inc. for Dr. Polmueller, M.D., to provide onsite tele-psychiatry, and substitute services for the Academy of Integrated Studies - North, at a rate of \$248/hour; on call (emergency) \$215/hour, effective June 1, 2022 through August 31, 2022.*

Funds to support this contract are available from districts' contracts and Medical Assistance.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

K. Contract for Services – Just 4 Kids

The administration recommends that the Board *approve a contract with Just 4 Kids, to provide occupational therapy services to eligible school aged students in Bradford County IU programs, effective July 1, 2022 through June 30, 2023 at a rate of \$20.00/15 minute intervals for COTA services, \$22.50/15 minute interval OTR services, and \$90.00 /hour for supervision services. Total cost not to exceed \$40,500.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**L. Contract for Services – Pivot Physical Therapy of Pennsylvania**

The administration recommends that the Board *approve a contract with Pivot Physical Therapy of Pennsylvania, to provide physical therapy services to eligible school aged students in Bradford County IU Classrooms, effective July 1, 2022 through June 30, 2023 at a rate of \$100/hour for PT services and \$85/hour for PTA services. Total cost not to exceed \$120,000.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

M. Contract for Services – UPMC Susquehanna

The administration recommends that the Board *approve a contract with UPMC Susquehanna, to provide physical therapy services to school aged students in Lycoming County, effective July 1, 2022 through June 30, 2023 at a rate of \$90/hour for PT services, \$80/hour for PTA services, \$140/evaluation and \$48/hour for travel. Total cost not to exceed \$75,000.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

N. Contract for Services – UPMC Wellsboro

The administration recommends that the Board *approve a contract with UPMC Wellsboro, to provide physical therapy services to school aged students in Tioga County IU Programs, effective July 1, 2022 through June 30, 2023 at a rate of \$90/hour for PT services, \$140/evaluation and \$48/hour for travel. Total cost not to exceed \$75,000.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Martell will discuss this item at the pleasure of the Board.

9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.

None

10. Administrative Reports.**A. Report of Investments**

The record of investments dated March 31, 2022 is presented as follows:

Year-to-Date Earnings on Investments is \$50,899.15 (.75% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$8,451.08 (.75% Capital Fund Account), First Citizens Community Bank, Canton.

B. Special Education Update – Dr. Martell**C. Educational Planning Update – Dr. Beiter****D. Technology Update – Mr. Paulhamus****E. Executive Director Update – Dr. Steinbacher-Reed****11. Other Items Raised by the Board and/or Staff.****12. Adjournment.**