

BLaST Intermediate Unit #17
 33 Springbrook Drive
 Canton, PA 17724
 (570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on Wednesday, March 16, 2022 in the BLaST Administration Office, 33 Springbrook Drive, Canton, Pennsylvania. This meeting was conducted via video-conferencing between the I.U. #17 Office, Canton, Pennsylvania and Sullivan Room, I.U. #17 Office, Williamsport, Pennsylvania.

1. Call to Order.

A. The meeting was called to order by Scott Johnson, Vice President, at 7:02 p.m.

2A. Roll Call.

Lori Baer, President	Present(Virtual)
Scott Johnson, Vice President	Present
Debra Agnew, Treasurer	Present
Cathy Bachman	Present
Susan Beery	Present
Rebecca Charles	Present
Jonathan DeSantis	Present
Jessie Edwards	Absent
Brady Finogle	Present
Arica Jennings	Present
Christina Kiessler	Absent
Dan Martin	Absent
Lisa McClintock	Present
Julie Preston	Present
Chad Riley	Present
Hal Stockdill	Absent
Kelly White	Absent
Northeast Bradford	Vacant
Athens	Vacated

Others present were: Brooke Beiter, Timothy Confer, Dan Coran, William Dewald, Lynn Frey, Rebecca Gibboney, Erin Hamilton, Ashley Heckrote, Sheena Hindman, Robin Holmes, Erica Hoyt, Nicole Klees, Mike Levin (Virtual), Amy Martell, Sara McNett, Amy Niemiec, Aimee Pepper, Cheryl Starr, Christina Steinbacher-Reed, and Dana Vermilya.

A copy of the agenda is attached as Pages 2610-1 through 2610-6.

Dr. Steinbacher-Reed introduced Lynn Frey who is the ELECT Program Coordinator. William Dewald, Information Technology Specialist, was also introduced to the Board.

Ms. Charles moved and Ms. Bachman seconded to approve the following:

4. Minutes.

Minutes of the meeting held February 16, 2022.

5. Finance.

A. Approval of Bills

Bills from February 12, 2022 through March 11, 2022, for General Operations, Special Education, and Capital Project Fund totaling \$3,112,251.10 are attached as Pages 2611-1 through 2611-7.

The motion passed with unanimous affirmative vote.

At 7:05 p.m. the Board went into Executive Session for personnel and attorney advisement. The regular meeting reconvened at 7:32 p.m.

Ms. Preston moved and Ms. Agnew seconded to accept an omnibus motion for the remaining agenda items.

6A. Personnel, Resignations.

1. **Brenda Frazier** - School Psychologist, retirement effective at the end of the 2021-2022 school year.
2. **Angela Sees** - Supervisor, retirement effective June 17, 2022.
3. **Sheryl Ranck** – Speech Therapist, retirement effective at the end of the 2021-2022 school year.
4. **Lesa Davies** – Multi Disabilities Teacher, resignation effective February 4, 2022.

7A. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:
 - A. **Victoria Nork**, Early Intervention Teacher, IU 17 Canton Office, effective when released. Salary – Step 1, Bachelor’s Degree - \$51,370; Early Intervention Budget; prorated to the actual number of days worked. Temporary Professional Employee’s Contract. To fill vacancy created by the retirement of Jana Guindon. This employment is contingent upon receipt of current clearances.

2. The administration recommends the employment of the following personnel:

- A. **Lexie Diaz**, Educational Technology Specialist, Williamsport Office, effective upon release, Salary – \$55,000; 261 days prorated to the actual number of days worked. Educational Planning Budget and Districts' Contracts. Employment in accord with Board policy on office support. To fill the new position approved by the Board at the August 19, 2020 Board Meeting. This employment is contingent upon receipt of current clearances.
- B. **Norine Fuller**, Payroll and Benefits Specialist, Canton Office, effective March 28, 2022, Salary - \$37,500; 261 days prorated to the actual number of days worked. General Operations Budget. Employment in accord with Board policy on office support. To fill the vacancy created by the transfer of Aimee Pepper. This employment is contingent upon receipt of current clearances.

7B. Personnel, Substitute Teachers, and Substitute Teacher Aides.

- 1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2021-2022 school term, attached as Page 2612-1.
- 2. The administration recommends approval of the list of Mission One employees for the 2021-2022 school term, attached as Page 2612-2.

7C. Personnel, Request for Internship, Observations or Student Teaching.

- 1. The administration requests that the Board approve Amy Bruno, a student in the Secondary Chemistry and Biology Education degree program at Lock Haven University, to complete special education internship hours from March 17, 2022 through May 1, 2022. Ms. Bruno will be under the total direction of one of the Intermediate Unit's fully certified professionals, Amy Pardee. These internship hours are contingent upon receipt of current clearances.
- 2. The administration requests that the Board approve Cora Stackhouse, a student in the PreK-4/Special Education degree program at Lock Haven University, to complete internship hours from March 14, 2022 through March 18, 2022. Ms. Stackhouse will be under the total direction of one of the Intermediate Unit's fully certified professionals. These internship hours are contingent upon receipt of current clearances.

8. Items Requiring Routine Formal Action by the Board.

A. **Transportation Drivers**

The administration recommends that the Board approve the updated list of 2021-2022 drivers to transport eligible preschool children to specialized programs, attached as Page 2612-3.

B. First and Second Reading of Policy

Policies for first and second reading are attached as Pages 2613-1 through 2613-9.

Policy 828 Fraud - New

Policy 903 Public Participation in Board Meetings - Revised

Policy 906 Public Complaints - Revised

C. Approved Field Trips

The Executive Director would like to inform the Board that the list of Field Trips, attached as Page 2613-10 has been approved for the current school year.

D. Contract for Services – Nvision Films

The administration recommends the Board authorize a contract with Nvision Films to provide video production for eQUIP Online Learning from March 17, 2022 to June 30, 2022. Total cost not to exceed \$7,000.

E. Lease - Central Bradford Progress Authority- Early Intervention

The administration recommends that the Board approve an addendum to the lease with Central Bradford Progress Authority for the lease of additional classroom space, effective April 1, 2022; at a rate of \$5,487.30 per year.

F. Extended School Year Contract – Loyalsock Township School District

The administration recommends that the Board approve a three-year contract with the Loyalsock Township School District to use certain facilities and services provided by the district, for the Extended School Year program. Total Cost of Services not to exceed \$39,786 for 2022; \$40,980 for 2023; and \$42,209 for 2024. This reflects a 3% increase each year.

G. Contract for Services - Infinitec

The administration recommends the Board authorize a contract renewal with Infinitec to provide online professional learning, effective July 1, 2022 through June 30, 2023. Total cost not to exceed \$12,000.

H. Contract for Services – Zito Business

The administration recommends that the Board authorize a contract with Zito Business to provide internet service to 1 Elizabeth Street, Towanda, under a 3-year contract from July 1, 2022 to June 30, 2025 at a cost of \$262 per month plus applicable taxes/fees and an installation cost of \$500.

Ms. Bachman moved and Ms. Charles seconded to approve the items in the omnibus motion. All were in favor with Ms. Jennings abstaining from Agenda Item 8A. Transportation Drivers.

9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.

None

10. Administrative Reports.

A. Report of Investments

The record of investments dated February 28, 2022 is presented as follows:

Year-to-Date Earnings on Investments is \$44,070.26 (.75% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$7,467.08 (.75% Capital Fund Account), First Citizens Community Bank, Canton.

B. Special Education Update – Dr. Martell

- Special Education Plan

C. Educational Planning Update – Dr. Beiter

- ELECT Program – Report presented by Ms. Frey.

D. Technology Update – Mr. Paulhamus

- PDE – SAS Renewal

E. Executive Director Update – Dr. Steinbacher-Reed

- Harrisburg Updates

Ms. Charles thanked Dr. Steinbacher-Reed for her support during Wellsboro School District's superintendent search.

11. Other Items Raised by the Board and/or Staff.

12. Adjournment.

At 8:09 p.m. Ms. Preston moved and Ms. Agnew seconded to adjourn the meeting. All were in favor.

Respectfully Submitted,

Sara McNett
 Board Secretary