

**BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001**

October 19, 2022

**IU 17 BOARD AGENDA
7:00 P.M.**

**NOTE: THERE WILL BE AN EXECUTIVE SESSION
BEFORE THE MEETING**

1. Call to Order.

2. Roll Call.

3A. Introductions.

3B. Public Comments.

4. Minutes.

Minutes of the meeting held September 29, 2022, are presented, attached as pages 8-13. The administration recommends that these minutes be approved as presented or as amended by the Board.

Ms. McNett will discuss this item at the pleasure of the Board.

5. Finance.

A. Approval of Bills

Bills from September 17, 2022, through October 14, 2022, for General Operations, Special Education, and Capital Project Fund are enclosed.

The administration recommends approval of the bills as presented.

Ms. McNett will discuss this item at the pleasure of the Board.

6A. Personnel, Resignations.

1. Lindsey Callado, Speech Therapist, effective December 9, 2022, or upon release.

7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.**1. Establishment of a New Position – Social Worker**

The administration recommends the Board *authorize the establishment of a new Social Worker position in response to an increase in districts' needs.*

Funds to support this are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

7B. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

None

2. The administration recommends the employment of the following personnel:

- A. **Michelle Wooster**, Social Worker, effective October 20, 2022, Salary - \$53,250; 190 days prorated to the actual number of days worked; districts' contracts. To fill new position approved by the Board. Employment in accord with Board policy on office support. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

7C. Personnel, Change of Work Assignment.

None

7D. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2022-2023 school term, attached as page 14.
2. The administration recommends approval of the list of Mission One employees for the 2022-2023 school term, attached as page 15.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7E. Personnel, Request for Internship, Observations or Student Teaching.

None

7F. Personnel, Mentor Teachers/Supervisors

1. The administration recommends that the Board *approve the following as mentors for the 2022-2023 school year in accordance with the PDE-approved Induction Plan.*

Amada Karaffa James Rinehimer Corrie Roadarmel

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7G. Personnel, Salary Adjustments.

1. **Kelli Wesneski – ELECT Program Case Manager**

The administration recommends that the Board *approve a salary adjustment for Kelli Wesneski, ELECT Program Case Manager to \$34,500, due to added responsibilities effective October 20, 2022.*

Funds to support this are available from the ELECT Grant.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board.

- A. **Contract for Consulting Services - Capital Area Intermediate Unit**

The administration recommends that *the Board approve an addendum #2 to the agreement for Student Services Administrative Services dated October 1, 2020, with Capital Area Intermediate Unit to provide Student Services Administrative services effective August 17, 2022 through June 30, 2023, at a rate of \$135 per hour not to exceed \$10,000.*

Funds to support this contract are available from the Early Intervention Budget.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**B. Contract to Allocate 2022-2023 IDEA Funds to School Districts**

IU 17 has received signed contracts from the following school districts for the projected allocation of IDEA funds, attached as page 16, to their school districts:

Athens	Sayre
Canton	South Williamsport
East Lycoming	Southern Tioga
Jersey Shore	Sullivan County
Loyalsock Township	Towanda
Montgomery	Troy
Montoursville	Wellsboro
Muncy	Williamsport
Northern Tioga	Wyalusing
Northeast Bradford	

The administration recommends that the Board *authorize the execution of this contract to the school districts listed above.*

Ms. McNett will discuss this item at the pleasure of the Board.

C. Contract to Allocate 2021-2022 IDEA ARP Funds to School Districts

IU 17 has received signed contracts from the following school districts for the allocation of IDEA ARP funds, attached as page 17, to their school districts:

Athens	Sayre
Canton	South Williamsport
East Lycoming	Southern Tioga
Jersey Shore	Sullivan County
Loyalsock Township	Towanda
Montgomery	Troy
Montoursville	Wellsboro
Muncy	Williamsport
Northern Tioga	Wyalusing
Northeast Bradford	

The administration recommends that the Board *authorize the execution of this contract to the school districts listed above.*

Ms. McNett will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**D. Salary Adjustments**

The administration recommends that the Board *approve pay adjustments for staff, effective October 20, 2022*. A copy of the pay adjustments is enclosed.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of Board.

E. Contract for Services – All Around Maintenance Man, LLC.

The administration recommends that the Board *authorize a contract with All Around Maintenance Man, LLC. to provide inclement weather maintenance at the Williamsport Office, effective September 1, 2022 through June 30, 2023, at rates of \$275 per plow, \$215 per salting, \$35 to salt sidewalks and \$45 to clear sidewalks*.

Funds to support this contract are available from the General Operations Budget.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

F. Approved Field Trips

The Executive Director would like to inform the Board that the list of Field Trips, attached as page 18 has been approved for the current school year.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

G. Transportation Drivers

The administration recommends that the Board *approve the updated list of 2022-2023 drivers to transport eligible preschool children to specialized programs*, attached page 19.

Funds to support this contract are available from the Special Education Transportation Budget.

Ms. McNett will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**H. Contract for Services – KAMI**

The administration recommends that the Board *authorize a contract with KAMI to offer a Digital Classroom Platform on a requested basis per agreement rates. Effective October 20, 2022 through October 20, 2023.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

I. Contract for Services – CLSU Consulting, LLC

The administration recommends that the Board *authorize a contract with CLSU Consulting, LLC for Doug Ulkins to serve as the Regional Site Coordinator for the PA Inspired Leadership program (PIL), effective July 1, 2022 through June 30, 2023; \$525 per day, Total Cost of Services not to exceed \$48,100.*

Funds to support this contract are available from the PIL Budget.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

J. Contract for Services – Dr. Lisa Feil, Inner Compass, LLC.

The administration recommends that the Board *approve a contract with Dr. Lisa Feil, Inner Compass, LLC , to provide psychological evaluations for the Early Intervention Clinic, effective November 4, 2022 through June 30, 2023, \$550 per day of service, not to exceed 26 days of services; Total Cost of Services not to exceed \$14,300.*

Funds to support this are from the Early Intervention Budget.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

M. Agreement for Services - Douglas McNett, Doug's Landscaping

The administration recommends that the Board *authorize entering into an agreement with Doug's Landscaping, for lawn, parking lot and property care at the Canton Office and Monroe Franklin Building. Effective October 1, 2022 through September 30, 2023. At a rate of \$100 per plow at either building; \$100 per salting at either building; \$20 to shovel and \$15 to salt sidewalks at Canton office; \$10 to shovel and \$10 to salt sidewalks at Monroe Franklin Building; \$50 per mowing, \$150 for spring clean-up, and weed control at \$35/hour with a \$20 minimum charge at Canton Office.*

Funds to support this contract are available from the General Operations Budget.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.

None

10. Administrative Reports.

A. Report of Investments

The record of investments dated September 30, 2022 is presented as follows:

Year-to-Date Earnings on Investments is \$39,392.98 (1.5% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$5,732.23 (1.5% Capital Fund Account), First Citizens Community Bank, Canton.

10. Administrative Reports. (Continued)

B. Student Services – Dr. Beiter

- IU Program Enrollment

C. Technology Update – Mr. Paulhamus

D. Educational Planning Update – Ms. Gibboney

- In Service

E. Executive Director Update – Dr. Steinbacher-Reed

- Harrisburg Updates

10. Other Items Raised by the Board and/or Staff.

None

11. Adjournment.