

BLaST Intermediate Unit #17  
 33 Springbrook Drive  
 Canton, PA 17724  
 (570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on October 19, 2022 in the BLaST Administration Office, 33 Springbrook Drive, Canton, Pennsylvania. This meeting was conducted via video-conferencing between the I.U. #17 Office, Canton, Pennsylvania and Sullivan Room, I.U. #17 Office, Williamsport, Pennsylvania.

**1. Call to Order.**

A. The meeting was called to order by Lori Baer, President at 7:00 p.m.

**2. Roll Call.**

Lori Baer, President (W)	Present
Scott Johnson, Vice President (W)	Present
Debra Agnew, Treasurer (C)	Present
Cathy Bachman (W)	Present
Susan Beery (W)	Present
Rebecca Charles (C)	Present
Jonathan DeSantis	Absent
Jessie Edwards	Absent
Brady Finogle (C)	Present
Arica Jennings (C)	Present
Christina Kiessling	Absent
Dan Martin (C)	Present
Lisa McClintock (W)	Present
Julie Preston	Absent
Chad Riley (W)	Present
Hal Stockdill	Absent
Kelly White (C)	Present
Northeast Bradford	Vacated
Athens	Vacated

Others present were: Brooke Beiter, Tim Confer, Dan Coran, Eric Fessler, Rebecca Gibboney, Ashley Heckrote, Sheena Hindman, Erica Hoyt, Nicole Klees, Ardis Mason, Mikaela Masser, Sara McNett, Amy Niemiec, Jon Paulhamus, Cheryl Starr, Christina Steinbacher-Reed, Rebecca Swinehart, Dana Vermilya, and Megan Wagner.

**3A. Introductions.**

Ms. Gibboney introduced Megan Wagner, Curriculum Specialist, to the Board.

A copy of the agenda is attached as Pages 2659-1 through 2659-8.

Mr. Johnson moved and Ms. Agnew seconded to accept an omnibus motion for all agenda items. Ms. McNett noted that item 8.M. is a conflict of interest but that she was not involved in the procurement and is not involved in the oversight of this agreement.

**4. Minutes.**

Minutes of the meeting held September 29, 2022, as presented,

**5. Finance.**

**A. Approval of Bills**

Bills from September 17, 2022, through October 14, 2022, for General Operations, Special Education, and Capital Project Fund totaling \$4,540,679.92 are attached as Pages 2659-9 through 2659-16.

**6A. Personnel, Resignations.**

1. **Lindsey Callado**, Speech Therapist, effective December 9, 2022, or upon release.

**7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.**

**1. Establishment of a New Position – Social Worker**

The administration recommends the Board authorize the establishment of a new Social Worker position in response to an increase in districts' needs.

**2. Establishment of a New Position – Accessibility Specialist – AIM Center**

The administration recommends that the Board authorize the establishment of an Accessibility Specialist position at the AIM-Center. Job description is attached as Pages 2659-17 through 2659-22.

**7B. Personnel, Employments.**

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

**None**

2. The administration recommends the employment of the following personnel:

- A. **Michelle Wooster**, Social Worker, effective October 20, 2022, Salary - \$53,250; 190 days prorated to the actual number of days worked; districts' contracts. To fill new position approved by the Board. Employment in accord with Board policy on office support. This employment is contingent upon receipt of current clearances.

**7C. Personnel, Change of Work Assignment.**

None

**7D. Personnel, Substitute Teachers and Substitute Teacher Aides.**

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2022-2023 school term, attached as Page 2660-1.
2. The administration recommends approval of the list of Mission One employees for the 2022-2023 school term, attached as Page 2660-2.

**7E. Personnel, Request for Internship, Observations or Student Teaching.**

None

**7F. Personnel, Mentor Teachers/Supervisors**

1. The administration recommends that the Board approve the following as mentors for the 2022-2023 school year in accordance with the PDE-approved Induction Plan.

Amada Karaffa      James Rinehimer      Corrie Roadarmel

**7G. Personnel, Salary Adjustments.**

1. **Kelli Wesneski – ELECT Program Case Manager**

The administration recommends that the Board approve a salary adjustment for Kelli Wesneski, ELECT Program Case Manager to \$34,500, due to added responsibilities effective October 20, 2022.

**7H. Personnel, Abolishment of Position.**

1. **Consider abolishing the Large Print Assistant position – AIM Center**

The administration recommends that the Large Print Assistant at the AIM Center be eliminated effective October 20, 2022.

**8. Items Requiring Routine Formal Action by the Board.**

**A. Contract for Consulting Services - Capital Area Intermediate Unit**

The administration recommends that the Board approve an addendum #2 to the agreement for Student Services Administrative Services dated October 1, 2020, with Capital Area Intermediate Unit to provide Student Services Administrative services effective August 17, 2022 through June 30, 2023, at a rate of \$135 per hour not to exceed \$10,000.

**B. Contract to Allocate 2022-2023 IDEA Funds to School Districts**

IU 17 has received signed contracts from the following school districts for the projected allocation of IDEA funds, attached as Page 2661-1, to their school districts:

Athens	Sayre
Canton	South Williamsport
East Lycoming	Southern Tioga
Jersey Shore	Sullivan County
Loyalsock Township	Towanda
Montgomery	Troy
Montoursville	Wellsboro
Muncy	Williamsport
Northern Tioga	Wyalusing
Northeast Bradford	

The administration recommends that the Board authorize the execution of this contract to the school districts listed above.

**C. Contract to Allocate 2021-2022 IDEA ARP Funds to School Districts**

IU 17 has received signed contracts from the following school districts for the allocation of IDEA ARP funds, attached as Page 2661-2, to their school districts:

Athens	Sayre
Canton	South Williamsport
East Lycoming	Southern Tioga
Jersey Shore	Sullivan County
Loyalsock Township	Towanda
Montgomery	Troy
Montoursville	Wellsboro
Muncy	Williamsport
Northern Tioga	Wyalusing
Northeast Bradford	

The administration recommends that the Board authorize the execution of this contract to the school districts listed above.

**D. Salary Adjustments**

The administration recommends that the Board approve pay adjustments for staff, effective October 20, 2022. A copy of the pay adjustments is attached as Page 2662-1.

**E. Contract for Services – All Around Maintenance Man, LLC.**

The administration recommends that the Board authorize a contract with All Around Maintenance Man, LLC. to provide inclement weather maintenance at the Williamsport Office, effective September 1, 2022 through June 30, 2023, at rates of \$275 per plow, \$215 per salting, \$35 to salt sidewalks and \$45 to clear sidewalks.

**F. Approved Field Trips**

The Executive Director would like to inform the Board that the list of Field Trips, attached as Page 2662-2 has been approved for the current school year.

**G. Transportation Drivers**

The administration recommends that the Board approve the updated list of 2022-2023 drivers to transport eligible preschool children to specialized programs, attached as Page 2662-3.

**H. Contract for Services – KAMI**

The administration recommends that the Board authorize a contract with KAMI to offer a Digital Classroom Platform on a requested basis per agreement rates. Effective October 20, 2022 through October 20, 2023.

**I. Contract for Services – CLSU Consulting, LLC**

The administration recommends that the Board authorize a contract with CLSU Consulting, LLC for Doug Ulkins to serve as the Regional Site Coordinator for the PA Inspired Leadership program (PIL), effective July 1, 2022 through June 30, 2023; \$525 per day, Total Cost of Services not to exceed \$48,100.

**J. Contract for Services – Dr. Lisa Feil, Inner Compass, LLC.**

The administration recommends that the Board approve a contract with Dr. Lisa Feil, Inner Compass, LLC, to provide psychological evaluations for the Early Intervention Clinic, effective November 4, 2022 through June 30, 2023, \$550 per day of service, not to exceed 26 days of services; Total Cost of Services not to exceed \$14,300.

**M. Agreement for Services - Douglas McNett, Doug's Landscaping**

The administration recommends that the Board authorize entering into an agreement with Doug's Landscaping, for lawn, parking lot and property care at the Canton Office and Monroe Franklin Building. Effective October 1, 2022 through September 30, 2023. At a rate of \$100 per plow at either building; \$100 per salting at either building; \$20 to shovel and \$15 to salt sidewalks at Canton office; \$10 to shovel and \$10 to salt sidewalks at Monroe Franklin Building; \$50 per mowing, \$150 for spring clean-up, and weed control at \$35/hour with a \$20 minimum charge at Canton Office.

The motion passed with unanimous affirmative vote.

**9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.**

None

**10. Administrative Reports.****A. Report of Investments**

The record of investments dated September 30, 2022 is presented as follows:

Year-to-Date Earnings on Investments is \$39,392.98 (1.5% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$5,732.23 (1.5% Capital Fund Account), First Citizens Community Bank, Canton.

**B. Student Services – Dr. Beiter**

- IU Program Enrollment

**C. Technology Update – Mr. Paulhamus****D. Educational Planning Update – Ms. Gibboney**

- In Service

**E. Executive Director Update – Dr. Steinbacher-Reed**

- Harrisburg Updates

**11. Other Items Raised by the Board and/or Staff.**

None

**12. Adjournment.**

There being no more business, at 7:41 p.m. Ms. Agnew moved to adjourn the meeting and Ms. Jennings seconded it. All were in favor.

Immediately following the meeting, the Board went into Executive Session for personnel and attorney advisement until 7:41 p.m.

Respectfully Submitted,

Sara McNett  
Board Secretary