

BLaST Intermediate Unit #17  
33 Springbrook Drive  
Canton, PA 17724  
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on November 16, 2022 in the BLaST Administration Office, 33 Springbrook Drive, Canton, Pennsylvania. This meeting was conducted via video-conferencing between the I.U. #17 Office, Canton, Pennsylvania and Sullivan Room, I.U. #17 Office, Williamsport, Pennsylvania.

**1. Call to Order.**

- A.** The meeting was called to order by Lori Baer, President at 7:03 p.m.

**2. Roll Call.**

Lori Baer, President (W)	Present
Scott Johnson, Vice President (W)	Present
Debra Agnew, Treasurer (C)	Present
Cathy Bachman (W)	Present
Susan Beery (W)	Present
Rebecca Charles (W)	Present
Jonathan DeSantis (W)	Present
Jessie Edwards	Absent
Brady Finogle	Absent
Arica Jennings	Absent
Christina Kiessling (W)	Present
Dan Martin (C)	Present
Lisa McClintock (Virtual)	Present
Julie Preston (C)	Present
Chad Riley (W)	Present
Hal Stockdill (C)	Present
Kelly White	Absent
Northeast Bradford	Vacated
Athens	Vacated

Others present were: Brooke Beiter, Tim Confer, Dan Coran, Eric Fessler, Rebecca Gibboney, Sheena Hindman, Robin Holmes, Erica Hoyt, Mike Levin, Mikaela Masser, Sara McNett, Amy Niemiec, Aimee Pepper, Ethan Smith, Cheryl Starr, Christina Steinbacher-Reed, Rebecca Swinehart, Dana Vermilya, and Megan Wagner.

A copy of the agenda is attached as Pages 2665-1 through 2665-5.

Mr. Johnson moved and Ms. Charles seconded to accept an omnibus motion for all agenda items.

**4. Minutes.**

Minutes of the meeting held October 19, 2022, as presented,

**5. Finance.**

**A. Approval of Bills**

Bills from October 15, 2022, through November 11, 2022, for General Operations, Special Education, and Capital Project Fund totaling \$2,539,972.98 are attached as Pages 2666 -1through 2666-7.

**6A. Personnel, Resignations.**

1. **Erin Earle**, Special Education Teacher, effective December 19, 2022, or upon release.
2. **Lauren Reeder**, Special Education Teacher, effective November 11, 2022.
3. **Christopher Brass**, Information Technology Specialist, effective December 2, 2022.

**7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.**

None

**7B. Personnel, Employments.**

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:
  - A. **Melissa Blazina**, Special Education Teacher, effective November 29, 2022. Salary – 2022-2023 Teacher’s Salary Schedule when adopted, 2021-2022 Step 1 Bachelor’s, \$51,370, Districts’ Contracts, prorated to the actual number of days worked. Temporary Professional Employee’s contract. To fill vacancy created by the resignation of Lauren Reeder. This employment is contingent upon receipt of current clearances.
2. The administration recommends the employment of the following personnel:

None

**7C. Personnel, Change of Work Assignment.**

None

**7D. Personnel, Substitute Teachers and Substitute Teacher Aides.**

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2022-2023 school term, attached as Page 2667-1.
2. The administration recommends approval of the list of Mission One employees for the 2022-2023 school term, attached as Page 2667-2.

**7E. Personnel, Request for Internship, Observations or Student Teaching.**

None

**7F. Personnel, Mentor Teachers/Supervisors**

None

**7G. Personnel, Salary Adjustments.**

None

**8. Items Requiring Routine Formal Action by the Board.**

**A. Transportation Drivers**

The administration recommends that the Board approve the updated list of 2022-2023 drivers to transport eligible preschool children to specialized programs, attached Page 2667-3.

**B. Affiliation Agreement – Kutztown University of PA**

The administration recommends that the Board authorize an affiliation agreement with Kutztown University of Pennsylvania to utilize BLaST IU 17 facilities as a center for field study, internship, practicum, or student teaching placement, effective November 1, 2022 through November 1, 2027.

**C. Approved Field Trips**

The Executive Director would like to inform the Board that the list of Field Trips, attached as Page 2667-4 has been approved for the current school year.

**D. First and Second Reading of Policies**

Policies for first and second reading are attached.

**Policy 102** - Academic Standards – Revised - Pages 2667-5 and 2667-6

**Policy 142** - Migrant Students – Revised – Pages 2667-7 and 2667-8

**Policy 143** - Standards for Persistently Dangerous Schools – Revised – Pages 2667-9 through 2667-11

**Policy 144** - Standards for Victims of Violent Crimes – Revised – Pages 2668-1 through 2668-3

**Policy 827** - Conflict of Interest – Revised – Pages 2668-4 through 2668-7

**E. Contract for TelePractice Services – ProCare Therapy, LLC**

The administration recommends that the Board authorize a contract with ProCare Therapy, LLC for Speech Tele-practice services for eligible Early Intervention Students, at a rate of \$93/hour all inclusive, effective November 7, 2022 through June 2, 2023.

**F. Affiliation Agreement – Elmira College**

The administration recommends that the Board authorize an affiliation agreement with Elmira College to utilize BLaST IU 17 facilities as a center for field study, internship, practicum, or student teaching placement, effective November 15, 2022 through November 14, 2027.

The motion passed with unanimous affirmative vote.

**9. Items That Require Formal Action by the Board Which May Require In-Depth Discussion and Study by the Board.**

None

**10. Administrative Reports.**

**A. Report of Investments**

The record of investments dated October 31, 2022 is presented as follows:

Year-to-Date Earnings on Investments is \$50,202.12 (1.5% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$7,561.59 (1.5% Capital Fund Account), First Citizens Community Bank, Canton.

**B. Student Services – Dr. Beiter**

**C. Technology Update – Mr. Paulhamus**

**D. Educational Planning Update – Ms. Gibboney**

- SAC Institute

**E. Executive Director Update – Dr. Steinbacher-Reed**

- COVID Health and Safety Plan – 6 Month Review

**10. Other Items Raised by the Board and/or Staff.**

**None**

At this point in the meeting the Board Members shared news and information from their respective districts.

**11. Adjournment.**

There being no more business, at 7:38 p.m. Ms. Bachman moved to adjourn the meeting and Ms. Charles seconded the motion. All were in favor.

Immediately following the meeting, the Board went into Executive Session for personnel and attorney advisement until 7:51.p.m.

Respectfully Submitted,

Sara McNett  
Board Secretary