



P.O. Box 3609
Williamsport, PA 17701
570-323-8561 Fax: 570-323-1738

www.iu17.org

33 Springbrook Drive
Canton, PA 17724
570-673-6001 Fax: 570-673-6007

**BLaST IU #17 Safety Committee
Record of Minutes
March 8, 2023**

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Mrs. Aimee Pepper, Chairperson, called the meeting to order at 9:00am.

Roll Call:

Aimee Pepper, Senior Accountant, Chairperson	Present
Norine Fuller, Payroll Specialist, Secretary	Present
Sara McNett, Business Services Coordinator	Present
Renee Peluso, Technology Administrative Assistant	Absent
Carmen Terry, LCIC Wellness Coordinator	Present
Nicole Kiess, Student Accounting Specialist	Present
Courtney Sexton, NTIC Wellness Coordinator	Absent

A copy of the agenda is attached.

The minutes from the February meeting were approved as submitted.

In old business, Red Code Scenarios for Williamsport and Canton for evacuation message will be dialing x5555 to start the message and to stop the message is to dial x5000. For an All Call, which allows someone to speak and broadcast to all phones you will dial x5006, this is what you would dial for a code red scenario.

In new business, Aimee Pepper sent a link out to renew your Safety Committee training.

There were zero injured worker.

The next meeting will be held on April 12, 2023 at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Pepper adjourned the meeting at 9:10am.

Respectfully submitted,
Norine Fuller, Secretary