

**BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001**

March 15, 2023

**IU 17 BOARD AGENDA
7:00 P.M.**

NOTE: THERE WILL BE AN EXECUTIVE SESSION.

1. Call to Order.

2A. Roll Call.

3A. Introductions.

3B. Public Comments.

4. Minutes.

A. Board Meeting – February 15, 2023

Minutes of the meeting held February 15, 2023, are presented, attached as pages 7-13. The administration recommends that these minutes be approved as presented or as amended by the Board.

Ms. McNett will discuss this item at the pleasure of the Board.

5. Finance.

A. Approval of Bills

Bills from February 11, 2023 through March 10, 2023, for General Operations, Special Education, and Capital Project Fund are enclosed.

The administration recommends approval of the bills as presented.

Ms. McNett will discuss this item at the pleasure of the Board.

6A. Personnel, Resignations.

1. Constance Kunze, Paraprofessional, retirement effective June 30, 2023.

2. Patricia Loner, Paraprofessional, retirement effective June 7, 2023.

6B. Personnel, Requests for Leave.

1. **Ingrid Spies**, Treatment Team Leader, has requested uncompensated leave effective March 17, 2023 to March 27, 2023.

The administration recommends that the Board *approve an uncompensated leave for Ms. Ingrid Spies, March 17, 2023 to March 27, 2023.*

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

2. **Jessica Stiner**, Speech Therapist, has requested uncompensated leave effective March 15, 2023 to May 1, 2023.

The administration recommends that the Board *approve an uncompensated leave for Ms. Jessica Stiner, March 15, 2023 to May 1, 2023.*

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.

1. **Establishment of New Position – Coordinator of Operational and Online Services**

The administration recommends that the Board *authorize the establishment of a new position of Coordinator of Operational and Online Services.* Job description is enclosed.

Funds to support this position are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this at the pleasure of the Board.

7B. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

- A. **Lindsey Hartman**, Speech Therapist, effective upon release, Masters Step 3, Salary \$56,850, Early Intervention Budget, 190 days, prorated to the actual number of days worked. Temporary Professional Employee's contract. To fill vacancy created by the resignation of Lindsey Johnson. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

7B. Personnel, Employments. (Continued)

- B. Jeffrey Hindman**, Special Education Teacher, effective March 16, 2023, Bachelors Step 1, Salary \$52,520, Districts' Contracts, 190 days prorated to the actual number of days worked. Temporary Professional Employee's contract. To fill vacancy created by the resignation of Taran Carlisle. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

2. The administration recommends the employment of the following personnel:

None

7C. Personnel, Abolishment of Position.

None

7D. Personnel, Change of Work Assignment.

None

7E. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2022-2023 school term, attached as page 14.
2. The administration recommends approval of the list of Mission One employees for the 2022-2023 school term, attached as page 15.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7F. Personnel, Request for Internship, Observations or Student Teaching.

None

7G. Personnel, Mentor Teachers/Supervisors.

None

7H. Personnel, Salary Adjustments.

None

8. Items Requiring Routine Formal Action by the Board.**A. Transportation Drivers**

The administration recommends that the Board *approve the updated list of 2022-2023 drivers to transport eligible preschool children to specialized programs*, attached as page 16.

Funds to support this contract are available from the Special Education Transportation Budget.

Ms. McNett will discuss this item at the pleasure of the Board.

B. Building Use Agreement- Pine Street United Methodist Church- Early Intervention 2022-2023

The administration recommends that the Board *authorize a building use agreement with Pine Street United Methodist Church, for the rental of Early Intervention clinic space, effective July 1, 2022 through June 30, 2023 at a rate of \$5,100 per year, total cost of services not to exceed \$5,100.*

Funds to support the agreement are available from the Early Intervention Budget.

Dr. Beiter and Ms. Swinehart will discuss this item at the pleasure of the Board.

C. Approval of Pay Dates and Holidays – 2023-2024

Schedule of pay dates and holidays for the fiscal year and school year 2023-2024 is attached as page 17.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

D. Increment - Master's and Master's + 15, 30, 60 and Doctorate

Ms. Deborah Norton, Special Education Teacher, has submitted evidence that she has completed the necessary requirements for a *Masters degree*; **Ms. Tiffany Putnam**, Alternative Education Teacher, and **Ms. Andrea Schmucker**, Training and Consulting, have submitted evidence that they have completed *60 credits beyond their Masters*.

The administration recommends that the Board *approve placing Ms. Deborah Norton, Ms. Tiffany Putnam, and Ms. Andrea Schmucker on the appropriate columns for the 2022-2023 school year.*

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**E. Contract for Services – Bayada**

The administration recommends the Board *authorize a contract with Bayada, to provide nursing services for the extended school year program at Loyalsock Schick Elementary, effective June 1, 2023, through July 30, 2023, at a rate of \$60 per hour, not to exceed \$5,040.*

Funds to support this are available from Extended School Year.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

F. Memorandum of Understanding – ACT WorkReady Communities

The administration recommends the Board *authorize an MOU with ACT WorkReady Communities, to provide WorkReady Communities Training to include boot camp and job profiling, effective December 16, 2022 through June 30, 2024, not to exceed \$37,600.*

Funds to support this are available from the PASmart Advancing Grant.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

G. Memorandum of Understanding – StartSOLE

The administration recommends the Board *authorize an MOU with StartSole to provide WorkReady ecosystem data collection, analysis and platform design, effective December 16, 2022 through June 30, 2024, not to exceed \$100,000.*

Funds to support this are available from the PASmart Advancing Grant.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

H. Contract for Services – Tyler June Painting, LLC

The administration recommends the Board *authorize a contract with Tyler June Painting, LLC to paint at the BLAST Williamsport office, effective May 1, 2023, total cost not to exceed \$6,150.80.*

Funds to support this are available from the Capital account.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**I. Contract for Services – Deep Green Journey**

The administration recommends the Board *authorize a contract with Deep Green Journey to provide a Forest Therapy Walk as part of the School Counselor Cohort, effective March 24, 2023, total cost not to exceed \$225.*

Funds to support this are available from districts' contracts.

Dr. Steinbacher-Reed and Ms. Gibboney will discuss this item at the pleasure of the Board.

J. Contract for TelePractice Services – ProCare Therapy, LLC

The administration recommends that the Board *authorize an addendum to the existing contract with ProCare Therapy, LLC for Speech Tele-practice services to include school-age students, at a rate of \$97/hour all inclusive, effective March 21, 2023 through June 8, 2023.*

Funds to support this addendum are available from districts' contracts.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

9. Administrative Reports.**A. Report of Investments**

The record of investments dated February 28, 2023 is presented as follows:

Year-to-Date Earnings on Investments is \$166,471.10(4.49% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$27,889.33 (4.49% Capital Fund Account), First Citizens Community Bank, Canton.

B. Student Services – Dr. Beiter

- Special Education Plan

C. Technology Update – Mr. Paulhamus**D. Educational Planning Update – Ms. Gibboney****E. Executive Director Update – Dr. Steinbacher-Reed****10. Other Items Raised by the Board and/or Staff.**

None

11. Adjournment.