

BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001

The BLaST Intermediate Unit #17 Board of Directors held their regularly scheduled meeting on March 15, 2023 in the BLaST Administration Office, 33 Springbrook Drive, Canton, Pennsylvania. This meeting was conducted via video-conferencing between the I.U. #17 Office, Canton, Pennsylvania and Sullivan Room, I.U. #17 Office, Williamsport, Pennsylvania.

1. Call to Order.

A. The meeting was called to order by Scott Johnson, Vice-President, at 7:01 p.m.

2. Roll Call.

Lori Baer, President (Virtual)	Present
Scott Johnson, Vice President (W)	Present
Debra Agnew, Treasurer (C)	Present
Cathy Bachman (W)	Present
Susan Beery (W)	Present
Rebecca Charles (W)	Present
Jonathan DeSantis (W)	Present
Jessie Edwards	Absent
Brady Finogle (C)	Present
Arica Jennings (C)	Present
Christina Kiessling	Absent
Dan Martin (C)	Present
Lisa McClintock (W)	Present
Julie Preston	Absent
Chad Riley (W)	Present
Hal Stockdill (C)	Present
Tiffani Warner	Absent
Northeast Bradford	Vacated
Athens	Vacated

Others present were: Alyssa Ammerman, Brooke Beiter, Tim Confer, Dan Coran, Rebecca Gibboney, Ashley Heckrote, Sheena Hindman, Robin Holmes, Nicole Klees, Mike Levin, Mikaela Masser, Sara McNett, Amy Niemiec, Jon Paulhamus, Aimee Pepper, Joe Rafter, Craig Stage, Cheryl Starr, Christina Steinbacher-Reed, Rebecca Swinehart, Dana Vermilya, and Megan Wagner.

3A. Introductions.

None

A copy of the agenda is attached as Pages 2687-1 through 2687-7.

Ms. Charles moved and Ms. Bachmen seconded to approve the following:

4. Minutes.

A. Board Meeting – February 15, 2023

Minutes of the meeting held February 15, 2023. The administration recommends that these minutes be approved as presented or as amended by the Board.

The motion passed with unanimous affirmative vote.

Ms. Bachman moved and Ms. Charles seconded to approve the following:

5. Finance.

A. Approval of Bills

Bills from February 11, 2023 through March 10, 2023, for General Operations, Special Education, and Capital Project Fund, totaling \$3,061,318.84 are attached as Pages 2688-1 through 2688-7.

At 7:04 p.m. the Board went into Executive Session for personnel and attorney advisement until 8:08 p.m. when the regular meeting reconvened.

Mr. Johnson requested a motion for approval to have an omnibus motion.

Ms. Agnew moved and Ms. Jennings seconded to proceed with an omnibus motion. All were in favor.

Ms. Charles moved and Ms. Bachman moved to accept an omnibus motion for the remaining agenda items.

6A. Personnel, Resignations.

1. **Constance Kunze**, Paraprofessional, retirement effective June 30, 2023.
2. **Patricia Loner**, Paraprofessional, retirement effective June 7, 2023.

6B. Personnel, Requests for Leave.

1. **Ingrid Spies**, Treatment Team Leader, has requested uncompensated leave effective March 17, 2023 to March 27, 2023.

The administration recommends that the Board approve an uncompensated leave for Ms. Ingrid Spies, March 17, 2023 to March 27, 2023.

2. **Jessica Stiner**, Speech Therapist, has requested uncompensated leave effective March 15, 2023 to May 1, 2023.

The administration recommends that the Board approve an uncompensated leave for Ms. Jessica Stiner, March 15, 2023 to May 1, 2023.

7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.

1. Establishment of New Position – Coordinator of Operational and Online Services

The administration recommends that the Board authorize the establishment of a new position of Coordinator of Operational and Online Services. Job description is attached as Pages 2689-1 through 2689-3.

7B. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

- A. Lindsey Hartman, Speech Therapist, effective upon release, Masters Step 3, Salary \$56,850, Early Intervention Budget, 190 days, prorated to the actual number of days worked. Temporary Professional Employee's contract. To fill vacancy created by the resignation of Lindsey Johnson. This employment is contingent upon receipt of current clearances.**
- B. Jeffrey Hindman, Special Education Teacher, effective March 16, 2023, Bachelors Step 1, Salary \$52,520, Districts' Contracts, 190 days prorated to the actual number of days worked. Temporary Professional Employee's contract. To fill vacancy created by the resignation of Taran Carlisle. This employment is contingent upon receipt of current clearances.**
- C. Ethan Lee, Educational Consultant (TAC), effective upon release, Masters Step 12, Salary \$71,730, Districts' Contracts, 190 days prorated to the actual number of days worked. Permanent Professional Employee's contract. The fill vacancy created by the retirement of Todd Moyer. This employment is contingent upon receipt of current clearances.**

2. The administration recommends the employment of the following personnel:

None

7C. Personnel, Abolishment of Position.

None

7D. Personnel, Change of Work Assignment.

None

7E. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2022-2023 school term, attached as Page 2690-1.
2. The administration recommends approval of the list of Mission One employees for the 2022-2023 school term, attached as Page 2690-2.

7F. Personnel, Request for Internship, Observations or Student Teaching.

None

7G. Personnel, Mentor Teachers/Supervisors.

None

7H. Personnel, Salary Adjustments.

None

8. Items Requiring Routine Formal Action by the Board.

A. Transportation Drivers

The administration recommends that the Board approve the updated list of 2022-2023 drivers to transport eligible preschool children to specialized programs, attached as Page 2690-3.

B. Building Use Agreement- Pine Street United Methodist Church- Early Intervention 2022-2023

The administration recommends that the Board authorize a building use agreement with Pine Street United Methodist Church, for the rental of Early Intervention clinic space, effective July 1, 2022 through June 30, 2023 at a rate of \$5,100 per year, total cost of services not to exceed \$5,100.

C. Approval of Pay Dates and Holidays – 2023-2024

Schedule of pay dates and holidays for the fiscal year and school year 2023-2024 is attached as Page 2690-4.

D. Increment - Master's and Master's + 15, 30, 60 and Doctorate

Ms. Deborah Norton, Special Education Teacher, has submitted evidence that she has completed the necessary requirements for a Masters degree; **Ms. Tiffany Putnam**, Alternative Education Teacher, and **Ms. Andrea Schmucker**, Training and Consulting, have submitted evidence that they have completed 60 credits beyond their Masters.

The administration recommends that the Board approve placing Ms. Deborah Norton, Ms. Tiffany Putnam, and Ms. Andrea Schmucker on the appropriate columns for the 2022-2023 school year.

E. Contract for Services – Bayada

The administration recommends the Board authorize a contract with Bayada, to provide nursing services for the extended school year program at Loyalsock Schick Elementary, effective June 1, 2023, through July 30, 2023, at a rate of \$60 per hour, not to exceed \$5,040.

F. Memorandum of Understanding – ACT WorkReady Communities

The administration recommends the Board authorize an MOU with ACT WorkReady Communities, to provide WorkReady Communities Training to include boot camp and job profiling, effective December 16, 2022 through June 30, 2024, not to exceed \$37,600.

G. Memorandum of Understanding – StartSOLE

The administration recommends the Board authorize an MOU with StartSole to provide WorkReady ecosystem data collection, analysis and platform design, effective December 16, 2022 through June 30, 2024, not to exceed \$100,000.

H. Contract for Services – Tyler June Painting, LLC

The administration recommends the Board authorize a contract with Tyler June Painting, LLC to paint at the BLaST Williamsport office, effective May 1, 2023, total cost not to exceed \$6,150.80.

I. Contract for Services – Deep Green Journey

The administration recommends the Board authorize a contract with Deep Green Journey to provide a Forest Therapy Walk as part of the School Counselor Cohort, effective March 24, 2023, total cost not to exceed \$225.

J. Contract for TelePractice Services – ProCare Therapy, LLC

The administration recommends that the Board authorize an addendum to the existing contract with ProCare Therapy, LLC for Speech Tele-practice services to include school-age students, at a rate of \$97/hour all inclusive, effective March 21, 2023 through June 8, 2023.

K. Contract for Services – Tyler June Painting, LLC

The administration recommends the Board authorize a contract with Tyler June Painting, LLC to paint conference rooms at the BLaST Williamsport office, effective May 1, 2023, total cost not to exceed \$2,950.00.

The motion passed with unanimous affirmative vote with Ms. Jennings abstaining from Item 8.A.

9. Administrative Reports.

A. Report of Investments

The record of investments dated February 28, 2023 is presented as follows:

Year-to-Date Earnings on Investments is \$166,471.10(4.49% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$27,889.33 (4.49% Capital Fund Account), First Citizens Community Bank, Canton.

B. Student Services – Dr. Beiter

- Special Education Plan
- Proposed Bridge Program at Sayre Area High School

C. Technology Update – Mr. Paulhamus

D. Educational Planning Update – Ms. Gibboney

- Update on Transition to Post-Secondary Success Conference

E. Executive Director Update – Dr. Steinbacher-Reed

- Maintaining intermediate and middle level therapeutic emotional support and K-12 partial hospitalization program at the North Academy contingent upon student enrollment.
- Legislative and proposed budget update

10. Other Items Raised by the Board and/or Staff.

None

11. Adjournment.

Ms. Jennings moved to adjourn at 8:22 p.m. and Ms. Agnew seconded the motion. All were in favor.

Respectfully Submitted,

Sara McNett
 Board Secretary