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BLaST IU #17 Safety Committee  
Record of Minutes  
June 21, 2023

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was held via telephone conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Mrs. Aimee Pepper, Chairperson, called the meeting to order at 9:00am.

Roll Call:

Aimee Pepper, Senior Accountant, Chairperson	Present
Norine Fuller, Payroll Specialist, Secretary	Absent
Sara McNett, Business Services Coordinator	Present
Renee Peluso, Technology Administrative Assistant	Present
Carmen Terry, LCIC Wellness Coordinator	Absent
Nicole Kiess, Student Accounting Specialist	Present
Courtney Sexton, NTIC Wellness Coordinator	Present

A copy of the agenda is attached.

The minutes from the May meeting were approved as submitted.

In old business, Office walkthrough for North and South will be done soon. Update on the CPR testing:

Canton office Tuesday, July 25<sup>th</sup>

Towanda El clinic, Monday July 31<sup>st</sup>, 11am

Williamsport office, Monday July 31<sup>st</sup>, TBD on time

North Academy Wednesday, August 23<sup>rd</sup>,

South Academy-Waiting on Melissa to finish her teacher cert.

Also, all AED/FA kits are up to date, as well as pads/batteries. These items are to be checked every month and signed on the check sheet in the AED cabinet.

There was no new business.

There were two injured workers. Copies of the incident reports are attached.

The next meeting will be held on July 23, 2023 at 9:00 am via telephone conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Pepper adjourned the meeting at 9:05 am.

Respectfully submitted,  
Aimee Pepper, Chairperson