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**BLaST IU #17 Safety Committee
Record of Minutes**

April 11, 2025

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was via video conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Mrs. Aimee Pepper, Chairperson, called the meeting to order at 8:45am.

Roll Call:

Aimee Pepper, Senior Accountant, Chairperson	Present
Norine Fuller, Payroll Specialist, Secretary	Present
Sara McNett, Director of Management Services	Present
Jennifer Diefenderfer, Administration Assistant	Present
Cheryl Starr, Personnel	Present
Nicole Kiess, Student Accounting Specialist	Present
Christy Colton, Administration Assistant	Present
Rebecca Swinehart, Supervisor	Absent

A copy of the agenda is attached.

The minutes from the March meeting were approved as submitted.

In old business, The Audit on April 3, 2025, for the following years, 2021-2022, 2022-2023, and 2023-2024, has been completed. There are a few things that need to be taken care of but over all everything looks good.

In new business, some of the rooms in the Williamsport office are not labeled. That will be investigated to see if they need to be labeled.

There are four injured workers, they were student related.

The next meeting will be held on May 14, 2025, at 9:00 am via video conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Pepper adjourned the meeting at 8:59am.

Respectfully submitted,
Norine Fuller, Secretary