

BLaST Intermediate Unit 17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001

August 20, 2025

SUPPLEMENTAL AGENDA

7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions (Continued)

6. Revision of Position – Early Intervention Family Engagement Coordinator Director

The administration recommends that the Board *authorize the revision of the Early Intervention Family Engagement Coordinator position*. Job description enclosed.

Funds to support this are available from PCCD Grant and Early Intervention Budget.

Dr. Christina Steinbacher-Reed will discuss this item at the pleasure of the Board.

7B. Personnel, Employments. (Continued)

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

- I. **Robin Evans**, Special Education Teacher, effective August 29, 2025. Salary Bachelor's Step 1 is \$59,175; 190 days prorated to actual number of days worked. Temporary professional contact. To fill position vacancy due to the resignation of Molly Shoudt. This employment is contingent upon receipt of current clearances.

7D. Personnel, Change of Work Assignment. (Continued)

4. Melissa Smith – Early Intervention Family Engagement Coordinator

The administration recommends that the Board *authorize an internal transfer for Melissa Smith to the position of Early Intervention Family Engagement Coordinator, effective September 3, 2025, with a change in salary to \$35,000, and a change in salary to \$36,500 upon completion of Associates degree prorated to actual number of days worked*.

Funds to support this are available from the PCCD Grant and Early Intervention Budget.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board (Continued)

S. Lease – Hope Enterprises, Inc. – Partial Hospitalization and ELECT

The administration recommends that the Board *approve a lease agreement with HOPE Enterprises, Inc. to provide tenant space and cleaning services for the Partial Hospitalization Program and the ELECT Parent Resource Center, effective August 1, 2025 to July 31, 2026 at a cost not to exceed \$116,976.00*

Funds to support this contract are available from the ELECT Grant and districts' contracts.

Dr. Steinbacher-Reed and Ms. Swinehart will discuss this item at the pleasure of the Board.

T. Lease – Hope Enterprises, Inc. - Early Intervention

The administration recommends that the Board *approve a lease agreement with Hope Enterprises, Inc. to provide tenant space and cleaning services for the Early Intervention, effective August 1, 2025 through July 31, 2026, total cost of services per year not to exceed \$103,908.00.*

Funds to support this contract are available from the Early Intervention Budget.

Dr. Steinbacher-Reed and Ms. Swinehart will discuss this item at the pleasure of the Board.

U. Memorandum of Understanding – Wilkes University

The administration recommends that the Board *approve a memorandum of understanding with Wilkes University, to collaborate and support the improvement of curriculum, instruction and student achievement in our regional schools, effective August 13, 2025 through June 30, 2030.*

Dr. Steinbacher-Reed and Ms. Swinehart will discuss this item at the pleasure of the Board.

V. Affiliation Agreement – Nazareth University

The administration recommends that the Board *authorize an affiliation agreement with Nazareth University to utilize BLaST IU 17 facilities as a clinical experience site, effective August 19, 2025 for a term of 3 years.*

Dr. Steinbacher-Reed and Ms. Swinehart will discuss this item at the pleasure of the Board.