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BLaST IU #17 Safety Committee
Record of Minutes

January 14, 2026

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was via video conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Mrs. Aimee Pepper, Chairperson, called the meeting to order at 9:01am.

Roll Call:

Aimee Pepper, Senior Accountant, Chairperson	Present
Norine Fuller, Payroll Specialist, Secretary	Present
Sara McNett, Director of Management Services	Present
Jennifer Diefenderfer, Administration Assistant	Present
Cheryl Starr, Personnel	Present
Nicole Kiess, Student Accounting Specialist	Absent
Christy Colton, Administration Assistant	Present
Rebecca Swinehart, Supervisor	Present

A copy of the agenda is attached.

The minutes of the December meeting were approved as submitted.

In old business, The North Academy, South Academy, Towanda EI and Hope Building will be scheduled for the building inspection/walk through for some time in January 2026. Aimee Pepper has an email out to Sheena Hindman and Jen Dean to schedule a time for the North Academy and Towanda EI.

In new business, we went over the procedures for filling out the Work-Related Incident Form and the who it needs to be sent to and the time frame that it needs to be submitted. The procedures will be brought up during the supervisor's meeting. There will be a committee member replacement happening in the February meeting.

There are 4 injured workers, three were students related, and the other one was a car accident involving a deer. Upon review, know non hazards where discovered.

The next meeting will be held on February 11, 2026, at 9:00 am via video conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Pepper adjourned the meeting at 9:11am.

Respectfully submitted,
Norine Fuller, Secretary