

**BLaST Intermediate Unit #17
33 Springbrook Drive
Canton, PA 17724
(570) 673-6001**

January 21, 2026

**IU 17 BOARD AGENDA
7:00 P.M.**

NOTE: THERE WILL BE AN EXECUTIVE SESSION.

1. Call to Order.

2A. Roll Call.

2B. Resignation, IU Board Members.

1. Mr. Abramo Capece – Troy Area School District

Mr. Abramo Capece has resigned as the Troy Area School District representative on the IU 17 Board of Directors.

It is recommended that the Board accept Mr. Capece's resignation, effective December 2, 2025.

2. Mr. Craig Dudek – East Lycoming Area School District

Mr. Craig Dudek has resigned as the East Lycoming Area School District representative on the IU 17 Board of Directors.

It is recommended that the Board accept Mr. Dudek's resignation, effective December 9, 2025.

3. Ms. Paula Yeckley – Montgomery Area School District

Ms. Paula Yeckley has resigned as the Montgomery Area School District representative on the IU 17 Board of Directors.

It is recommended that the Board accept Ms. Yeckley's resignation, effective December 2, 2025.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

2C. Appointment, IU 17 Board Members.**1. Ms. LuAnn Knapp – Troy Area School District**

The Troy Area School District has taken formal action, in accord with Act 316 of 1982, to recommend that Ms. LuAnn Knapp be appointed to a position on the BLaST Board to replace Mr. Abramo Capece. It would be appropriate for the Board to appoint Ms. Knapp, effective January 21, 2026, until the time of next election (January 21, 2026 – June 30, 2026), in accordance with Act 30 of 1982. The term of the Troy Area School District representative expires June 30, 2026.

2. Ms. Krista McMonigle– Muncy School District

The Muncy School District has taken formal action, in accord with Act 316 of 1982, to recommend that Ms. Krista McMonigle be appointed to a position on the BLaST Board to replace Mr. Scott Johnson. It would be appropriate for the Board to appoint Ms. McMonigle, effective January 21, 2026, until the time of next election (January 21, 2026 – June 30, 2026), in accordance with Act 30 of 1982. The term of the Muncy School District representative expires June 30, 2028.

3. Mr. Randy Holmes– East Lycoming Area School District

The East Lycoming Area School District has taken formal action, in accord with Act 316 of 1982, to recommend that Mr. Randy Holmes be appointed to a position on the BLaST Board to replace Mr. Craig Dudek. It would be appropriate for the Board to appoint Mr. Holmes, effective January 21, 2026, until the time of next election (January 21, 2026 – June 30, 2026), in accordance with Act 30 of 1982. The term of the Muncy School District representative expires June 30, 2028.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

3A. Introductions.

- 1. Matt Pendrak, UGI Leadership, Leadership Lycoming**
- 2. Hayden Lester, BLaST Assistant to the Personnel Specialist**
- 3. Board Recognition, Dr. Steinbacher-Reed**

3B. Public Comments.

None

4. Minutes.**A. Board Meeting – November 13, 2025**

Minutes of the meeting held November 13, 2025 are presented, attached as pages 11-18. The administration recommends that these minutes be approved as presented or as amended by the Board.

Ms. McNett will discuss this item at the pleasure of the Board.

5. Finance.**A. Approval of Bills**

Bills from November 6th, 2025 through January 14, 2026, for General Operations, Special Education, and Capital Project Fund are enclosed.

The administration recommends approval of the bills as presented.

Ms. McNett will discuss this item at the pleasure of the Board.

B. Proposed General Operations Budget for Fiscal Year 2026-2027

The proposed 2026-2027 IU 17 General Operations budget was distributed to the IU 17 Advisory Council of Superintendents. A copy of the Budget is enclosed.

The administration recommends that the Board *adopt this budget as presented*.

Ms. McNett will discuss this item at the pleasure of the Board.

C. 2025-2026 Budgets

The 2025-2026 budgets can be viewed online at www.iu17.org, click on About BLaST, then click on the Board of Directors link and the new budgets are listed under Board Documents.

The administration recommends that the Board *approve the 2025-2026 budgets*.

Ms. McNett will discuss this item at the pleasure of the Board.

6A. Personnel, Resignations.

1. **Sarah Huck**, School Psychologist, resignation effective February 13, 2026.

2. **Renee Peluso**, Administrative Assistant, resignation effective January 23, 2026.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board

6B. Personnel, Requests for Leave.

None

7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions.**1. Establishment of Position – IT Service Delivery Manager**

The administration recommends that the Board *authorize the establishment of an IT Service Delivery Manager position*. Job description enclosed.

Funds to support this are available from Districts' Contracts.

2. Establishment of Position – IT Lead Field Tech

The administration recommends that the Board *authorize the establishment of an IT Lead Field Tech position*. Job description enclosed.

Funds to support this are available from Districts' Contracts.

3. Establishment of Position – IT Operations Specialist – Level III

The administration recommends that the Board *authorize the establishment of an IT Operations Specialist – Level III position*. Job description enclosed.

Funds to support this are available from Districts' Contracts.

4. Establishment of Additional Positions – IT Support Specialist – Level II

The administration recommends that the Board *authorize the establishment of four (4) additional IT Support Specialist – Level II positions*.

Funds to support this are available from Districts' Contracts.

Dr. Steinbacher-Reed and Mr. Confer will discuss this item at the pleasure of the Board.

7B. Personnel, Employments.

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:
 - A. **Katherine Felt**, Special Education Teacher, effective December 8, 2025. Salary- Step 1 Bachelor's - \$59,175; districts' contracts, 190 days prorated to actual number of days worked. Temporary Professional Employee's contract. To fill the position created by the resignation of Sarah Kosakowski. This employment is contingent upon receipt of current clearances.
 - B. **Cassidy Probst**, Special Education Teacher, effective January 5, 2026. Salary – Step 1 Bachelor's - \$59,175; districts' contracts, 190 days prorated to actual number of days worked. Temporary Professional Employee's contract. To fill the position created by the resignation of Teague Peace. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Ms. Swinehart will discuss these item at the pleasure of the Board.

2. The administration recommends the employment of the following personnel:
 - A. **Samir Nasr**, Conversion Coordinator, effective December 15, 2025. Salary - \$45,000; 261 days prorated to the actual number of days worked; PaTTAN Budget. To fill vacancy created by the internal transfer of Marykate DeNotaris. Employment in accord with Board policy on office support. This employment is contingent upon receipt of current clearances.
 - B. **Sophie Lauer**, Administrative Assistant to the Executive Team, Williamsport office, effective February 16, 2026. Salary - \$53,000; 261 days prorated to the actual number of days worked; CORE Budget. To fill the position established by the Board November 13, 2025. Employment in accord with Board policy on office support. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed will discuss these item at the pleasure of the Board.

7C. Personnel, Abolishment of Positions.

1. **Consider Abolishing the Personnel Specialist Position**

Due to restructuring, the administration recommends that the Board abolish the Personnel Specialist position effective April 4, 2026.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7D. Personnel, Change of Work Assignment.**1. Hayden Lester – HR Specialist**

The administration recommends that the Board *approve a change of work assignment for Hayden Lester to the position of HR Specialist effective April 1, 2026, with a change in salary to \$70,000, General Operations Budget, prorated to actual number of days worked.* Employment in accordance with Board policy as adopted in the 2023-2026 Administrative Compensation Plan.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7E. Personnel, Substitute Teachers and Substitute Teacher Aides.

1. The administration recommends approval of the list of substitute teachers and substitute teacher aides for the 2025-2026 school term, attached as page 19.
2. The administration recommends approval of the list of ESS Support Staff employees for the 2025-2026 school term, attached as page 19.

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

7F. Personnel, Request for Internship, Observations or Student Teaching.

1. The administration requests that the Board *approve Isabella Bobe, a student at Lycoming College, to complete their internship from January 19, 2026 through April 24, 2026.* They will be under the total direction of one of the IU's fully certified professionals. This is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Ms. Swinehart will discuss this item at the pleasure of the Board.

7G. Personnel, Mentor Teachers/Supervisors.

None

7H. Personnel, Salary Adjustments.

None

8. Items Requiring Routine Formal Action by the Board.**A. Transportation Drivers**

The administration recommends that the Board *approve the list of 2025-2026 drivers to transport eligible preschool children to specialized programs*, attached as page 20.

Funds to support this contract are available from the Special Education Transportation Budget.

Ms. McNett will discuss this item at the pleasure of the Board.

B. Approved Field Trips

The Executive Director would like to inform the Board that the list of Field Trips, attached as page 21 has been approved for the current school year.

Dr. Steinbacher-Reed and Ms. Swinehart will discuss this item at the pleasure of the Board.

C. First Reading of Policies

Policies for first reading are enclosed.

Policy 105.2	Exemption from Instruction
Policy 122	Equal Access
Policy 218.1	Weapons
Policy 226	Searches
Policy 235.1	Surveys
Policy 805	Emergency Preparedness
Policy 805.1	Relations with Law Enforcement
Policy 805.2	School Security Personnel

Dr. Steinbacher-Reed will discuss this item at the pleasure of the Board.

D. Contract for Services – Beth Scheiderman

The administration recommends that the Board *authorize a contract with Beth Scheiderman, to provide School Psychologist services to Troy Area School District, from January 27, 2026 to June 4, 2026. Services will be provided at a rate of \$650 day, at a total cost not to exceed \$37,050.*

Funds to support this contract are available from the Districts' Contracts.

Ms. Swinehart will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**E. Contract to Allocate 2025-2026 IDEA Funds to School Districts**

IU 17 has received signed contracts from the following school districts for the projected allocation of IDEA funds, attached as page 22, to their school districts:

Athens	Sayre
Canton	South Williamsport
East Lycoming	Southern Tioga
Jersey Shore	Sullivan County
Loyalsock Township	Towanda
Montgomery	Troy
Montoursville	Wellsboro
Muncy	Williamsport
Northern Tioga	Wyalusing
Northeast Bradford	

The administration recommends that the Board *authorize the execution of the contracts to the school districts listed above.*

Ms. McNett will discuss this item at the pleasure of the Board.

F. Lease - Central Bradford Progress Authority- Early Intervention

The administration recommends that the Board *approve an addendum to the lease with Central Bradford Progress Authority effective January 1, 2026; at a rate of \$35,500 per year.*

Funds to support these contracts are available from the Early Intervention budget.

Ms. McNett will discuss these items at the pleasure of the Board.

G. Contract for Services – Ellie’s Cleaning, LLC

The administration recommends that the Board *authorize a contract with Ellie’s Cleaning to provide cleaning services at the Academy of Integrated Services - North, effective from January 1, 2026 through December 31, 2026, at a rate of \$2,825 per month. Total cost does not exceed \$33,900.*

Funds to support this contract are available from districts’ contracts.

Ms. McNett will discuss this item at the pleasure of the Board.

8. Items Requiring Routine Formal Action by the Board. (Continued)**H. Contract for Services – Ellie’s Cleaning, LLC**

The administration recommends that the Board *authorize a contract with Ellie’s Cleaning to provide cleaning services for the BLaST IU 17 Canton office, effective from January 1, 2026 through December 31, 2026 at a rate of \$1,475 per month. Total cost does not exceed \$17,700.*

Funds to support this contract are available from the general operations budget.

Ms. McNett will discuss this item at the pleasure of the Board.

I. Contract for Services - TSW Corp, County Pest Control

The administration recommends that the Board *authorize a contract with TSW Corp - County Pest Control, to provide pest control services to the Canton and Williamsport BLaST offices, for 1 year starting February 1, 2026. Services will be provided at a rate of \$2,375.00 annually.*

Funds to support this contract are available from the general operations budget.

Ms. McNett will discuss this item at the pleasure of the Board.

J. Contract for Services - TSW Corp, County Pest Control

The administration recommends that the Board *authorize a contract with TSW Corp - County Pest Control, provide pest control services to Catawissa Ave location, for 1 year starting January 1, 2026. Services will be provided at a rate of \$2,050.00 annually.*

Funds to support this contract are available from districts’ contracts.

Ms. McNett will discuss this item at the pleasure of the Board.

9. Administrative Reports.**A. Report of Investments**

The record of investments dated December 31, 2025 is presented as follows:

Year-to-Date Earnings on Investments is \$173,467.02 (3.98% Cash Management Account), First Citizens Community Bank, Canton.

Year-to-Date Earnings on Project Fund is \$45,977.11 (3.98% Capital Fund Account), First Citizens Community Bank, Canton.

B. Business Management Services – Ms. McNett

- General Operations Budget Process

C. 2026 Election of Directors to BLaST Intermediate Unit 17 Board – Sample Ballot enclosed – Dr. Steinbacher-Reed and Ms. McNett**D. Student Services – Ms. Swinehart****E. Technology Update – Mr. Confer****F. Educational Planning Update – Dr. Segraves****G. Executive Director Update – Dr. Steinbacher-Reed****10. Other Items Raised by the Board and/or Staff.****11. Adjournment.**